PLANNING INSTITUTE OF AUSTRALIA
AWARDS FOR PLANNING EXCELLENCE

2018

Nomination Guidelines
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“Promoting planning success stories is a great way to show why Planning Matters – we are shaping the world today for tomorrow.”

David Williams
PIA CEO

Brendan Nelson
RPIA National President

About the Awards

The annual Planning Institute of Australia (PIA) Awards for Planning Excellence demonstrate leading practice, leadership and achievement in planning and the planning profession.

Planning strengthens communities, facilitates economic development and improves the choices available for where and how people live and work. It facilitates decision making and helps to balance private, government and community interests for net future benefit. Through their work planners identify hazards and reduce risks, while identifying and protecting environmental, social, cultural and heritage values.

The planning profession has enormously important and positive contributions to make to the future. PIA supports its members in delivering good planning outcomes and we celebrate that contribution through the Awards program. Participating in the Awards is a small but important way to demonstrate your commitment to advancing the profession.

Our Awards program offers the opportunity to share achievements and celebrate the value planning brings to our communities. It provides the chance for recognition of excellence and to showcase leading practice across a range of planning disciplines and sectors. Leadership in planning, particularly in the face of adversity, is acknowledged and applauded. Our categories celebrate the multidisciplinary nature of planning and the great leadership in this field. They also recognise emerging planning talent and connect with grass roots community planning. In all, the Awards are a chance to celebrate, recognise and reward outstanding planning and planners.

As a national program, the Awards commence at the state and territory level seeking out the best of planning in each jurisdiction. Following judgement and recognition at a state or territory Awards ceremony, the winner of each relevant category is then elevated to the national stage. These state and territory winners are then judged against each other at a national level, culminating in the National Awards for Planning Excellence ceremony which acknowledges the best of the best of planning and planners in Australia.

The Planning Institute seeks to ensure that all sectors and disciplines engaged in urban and regional planning have an opportunity to receive their due recognition for the planning work they do.

It is our chance to share the success stories and to promote the significant achievements in planning. Promoting planning success stories is a great way to show why Planning Matters – we are shaping the world today for tomorrow.
Convenor’s Message

Vic Convenor’s message coming soon...
2017 VIC Award Winners

Congratulations to the 2017 VIC Award Winners

NATIONAL CATEGORIES

IMPROVING PLANNING PROCESSES AND PRACTICES
Award: The Neighbourhood Project Round One with Co-Design Studio in partnership with the MAV, and Cardinia, Whitehorse & Hobsons Bay Shire Councils.

Commendation: Stonnington Shire Council for the ePlanning portal

Commendation: Stormwater Quality in-lieu contributions initiative

BEST PLANNING IDEAS – SMALL PROJECT
Award: Alexander Urbanism for the Logis Design Guidelines and Design Review

BEST PLANNING IDEAS – LARGE PROJECT
Award: Port Phillip City Council – In our Backyard – Growing Affordable Housing in Port Phillip 2015-2025

Commendation: Better Apartments

Commendation: Plan Melbourne 2017-2050

THE HARD WON VICTORY
Award: Banyule City Council for Murundaka Community of the Commons

PUBLIC ENGAGEMENT & COMMUNITY PLANNING AWARD
Award: Transitioning to Climate Smart Agriculture in the Goulburn Broken Region.

Commendation: Engagement Program for Moonee Valley Community Plan MV2040

GREAT PLACE
Commendation: City of Port Phillip - Acland Street Upgrade

PLANNER OF THE YEAR
Kirsten Kilpatrick from Novo Planning in Geelong
ABOUT THE AWARDS FOR EXCELLENCE

YOUNG PLANNER OF THE YEAR
Noor Syuhada Shamsul from Niche Planning Studio
Commendation: Alan Tran

OUTSTANDING TERTIARY STUDENT PROJECT
Award: Guillermo Gomez Pedrozo Michel, from the University of Melbourne for the Dandenong Primary School Campus Master Plan
Commendation: Perceptions of Urban Change in Contemporary Melbourne
Commendation: Dandenong Primary School Campus Master Plan

PRESIDENT’S AWARD
Women's Property Initiatives

PLANNING CHAMPION
Caz Elliot from Yarra Ranges Shire Council

FROM PLAN TO PLACE
Commendation: Banyule City Council - Greensborough From Plan to Place
Commendation: Logis Eco-Industrial Park: Australia's Best Industrial Estate

CUTTING EDGE RESEARCH AND TECHNOLOGY
Award: Social Cohesion in Bendigo: Understanding Community Attitudes to the Mosque in 2015 by Latrobe University's Julie Rudner and the Victorian Multicultural Commission
IMPORTANT INFORMATION

Key Dates

<table>
<thead>
<tr>
<th>Date</th>
<th>Event</th>
</tr>
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<tbody>
<tr>
<td>21 May 2018</td>
<td>2018 PIA VIC Award Nominations Open</td>
</tr>
<tr>
<td>6 August 2018</td>
<td>Awards Submissions Due</td>
</tr>
<tr>
<td>9 November 2018</td>
<td>PIA VIC Awards Presentation Ceremony</td>
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Payment of nomination fees

Nomination fees are an important part of the financial structure that enables PIA to continue to provide a high quality Awards program. The fee is payable for nominations for all categories except:

- Planner of the Year
- Outstanding Tertiary Student Project
- Young Planner of the Year
- Great Place Award
- Planning Champion Award

For the 2018 Awards, PIA has determined that nomination fees will be waived for projects where government agencies or non-for-profit organisations are the sole nominee. This decision has been made in recognition of the difficulties these organisations can have either meeting the expense due to budgetary constraints or because of restrictions on expenditure for governance and/or probity reasons. If your organisation meets these criteria and you wish to apply for this waiver, please tick the box on the Nomination Form stating ‘I wish to apply for a waiver of nomination fee’.

Your local PIA office may wish to contact you to confirm your organisation’s eligibility for the waiver. Call your local PIA office if you wish to check your eligibility.
Frequently Asked Questions

**Do I have to be a member of PIA to enter a project in the Awards?**

Unless the eligibility criteria for a specific category requires you to be a member, non-PIA members may enter the Awards.

**Can I enter the same project in more than one category?**

Yes, where appropriate projects may be entered in more than one Award category provided:

- each nomination addresses the specific selection criteria for each category for each project, and
- you pay the relevant entry fee for each category.

**How should I present my submission?**

The written component of your entry must address the selection criteria and be presented in A4 format. Addressing the selection criteria in a clear and comprehensive manner is essential for the entry to be competitive as the judges use the information to help with assessment. We encourage the close involvement of the project team in preparing the submission as the judges are closely looking at the quality and robustness of the written content rather than the presentation materials.

Whilst some entrants spend money on graphic design for the entry this has no impact on the judging process.

**Is the word count and supporting evidence word/page limit strict?**

Yes. Any words that are over the word count/page limit will not be viewed by the judging panel.

**Will my submission materials be returned?**

No. Entries receiving Awards become the property of PIA and will not be returned.
My project is not geographic/location specific and/or involved input from people around Australia. Which State or Territory Awards should I enter?

You are able to choose any State or Territory to enter a project that is not geographic or location specific and/or involved collaboration with people from a number of different locations but you can only submit one entry in one State or Territory. Multiple entries are invalid.

Types of projects that might fall within this scenario include books or academic papers.

Can I submit an International Project?

International projects can only be accepted on the condition they have been undertaken by an Australian project team/or individual based in Australia.

You are able to choose any State or Territory to enter an international project but you can only submit one entry in one State or Territory. Multiple entries are invalid.

International projects completed by project teams/or individuals who do not reside in Australia are ineligible to nominate.

Conditions of Entry

- All nomination materials must be submitted electronically. No hard copy submissions will be accepted.
- The Judges do not need to confer an Award in all categories.
- Only one Award Winner will be granted in each general category and then elevated to the PIA National Awards.
- The Judging Panel may select more than one entry across eligible categories to receive Commendation Awards.
- The Judging panel has the right to consider an award nomination in an alternate or additional category.
- Contact with members of the judging panel to discuss an award nomination is strictly prohibited.
- Any material provided as part of the nomination may be used by the Planning Institute of Australia for promotional purposes.
- By submitting a nomination you agree that PIA is entitled to use information and images contained in the nomination to promote the awards and that the...
ABOUT THE AWARDS FOR EXCELLENCE

information and images provided have the appropriate internal copyright clearances.

• Nominees who have been misleading in their submissions or whose activities are not compliant with current relevant legislation may be withdrawn from the judging process or have Awards revoked.

• All nominations must be received by the published deadline. Nominations received after this date will not be considered.

• By submitting your application for the Awards you agree that you have read, understood and accept these conditions.
Award Categories

There are two types of Award categories;

**GENERAL CATEGORIES** - offered at a State/Territory level, with award winners (excluding commendation winners) being elevated to the National Awards for Planning Excellence.

**STATE ONLY CATEGORIES** - offered only at State/Territory level, with the winners NOT being elevated to the National Awards for Planning Excellence

In addition to satisfying the specific criteria required for each category, the judging panel seeks nominations that demonstrate:

- Principles that could be applied nationally;
- Community benefit, particularly a positive impact in as wide a cross-section of the community as possible;
- Originality or uniqueness;
- Resourcefulness, innovation and creativity;
- A high level of professionalism;
- A high level of technical competence / accuracy;
- A high level of relevant / appropriate research;
- Detailed methodology;
- Good quality documentation and attractive presentation;
- User friendliness, i.e. is it able to be easily read and understood;
- A realistic implementation program - possibly including a budget, and staging details;
- Sustainability and the achievement of improved environmental quality; and
- 'Leading Practice'.
Young Planner of the Year

OBJECTIVE
This Award recognises a Young Planner who has made an outstanding contribution or achievement.

Award seeks out and acclaims a planner early in his/her career who represents balanced qualities in advocating for emerging planning professionals as well as high-quality planning outcomes in the workplace. The individual shows strong promise and emerging capabilities in leadership, planning practice, innovation, enterprise and/or thinking.

ELIGIBILITY
- A planner who has no more than 5 years post graduate experience
- Nominees must be a current Student, Graduate or Full Member of the Planning Institute of Australia and have been a member for a minimum of 6 months at the time of nominating.
- Nominees do not need to be a member of a PIA Young Planners Network Committee.
- Nominees should be nominated by an employer, colleague or peer, but may also nominate themselves.
- The Award judging panel for the year may identify suitable nominees.
- Previous winners are ineligible to apply

SELECTION CRITERIA
Evaluation will be based on:
- Demonstrated planning skills and excellence in the professional workplace, i.e. innovation, strategic thinking, high quality of work, excellent emerging communication skills and a high capacity for problem solving;
- An activity or project that furthers the practice of planning or improves planning processes and makes a valuable contribution to team work;
- The individual's commitment to continuing professional development and involvement with professional institutes, networks, events, outreach work or relevant voluntary activity; and
- The extent to which the individual serves as an advocate and role model for other emerging professionals in the industry or in the workplace, and demonstrates emerging leadership qualities.

NOTE: There is no entry fee for this category
Cutting Edge Research and Teaching

**OBJECTIVE**
This Award recognises an outstanding achievement in planning scholarship, research or teaching.

It is awarded for a substantial piece of research or a planning education program which makes an outstanding contribution to the understanding of issues relating to planning in Australia. The Award seeks to recognise work that extends planning debate with an evidence basis.

This category also includes excellence in teaching at both school and university levels.

**ELIGIBILITY**
- An individual, organisation or agency engaged in teaching or research
- School and University teachers/academics
- Community organisations
- Or a combination of all or any of the above.

**SELECTION CRITERIA**
Evaluation will be based on:

<table>
<thead>
<tr>
<th>Weighting</th>
<th>Criteria</th>
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</thead>
<tbody>
<tr>
<td>35%</td>
<td>Originality and Innovation – document how the project or research presents a visionary approach or innovative concept to address a specific planning issue. Document how the nomination is innovative or pioneering.</td>
</tr>
<tr>
<td>30%</td>
<td>Discuss how the nomination has the potential to inform the wider public about the value of planning.</td>
</tr>
<tr>
<td>20%</td>
<td>Illustrate how the project or research has potential application for others and how the results or methodology would further the cause of good planning.</td>
</tr>
<tr>
<td>15%</td>
<td>Discuss the project methodology – convey how the work is based on sound and plausible research, analysis and evidence basis.</td>
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</table>
Improving Planning Processes and Practices

**OBJECTIVE**

This Award recognises the achievements of planners, planning authorities and development entities in translating planning policy into improved processes and practices in the workplace and 'on the ground'.

Put simply, this category seeks to award an initiative that takes planning policy and strategy into practice and in doing so achieves a great planning outcome. It is awarded for organisational arrangements or planning initiatives that have achieved improved planning performance and advanced the public interest.

This Award seeks to recognise the value adding that occurs throughout a planning framework or improvements in practice that lead to enhanced development outcomes. The award-winning projects will be ones that contribute to a positive planning culture.

Whilst the genesis of the outcome may be a report, document, scheme or strategy, it is the implementation, action and delivery on the ground which this Award seeks to recognise.

The Award recognises excellence in planning practice and recognises creativity and innovation in the methods involved. This category emphasises results and demonstrates how innovative and state-of-the-art planning practices help to create communities of lasting value.

**ELIGIBILITY**

- Planning professionals;
- Planning authorities and local, state and federal government agencies;
- Development companies and individuals and financiers; or
- A combination of all or any of the above.
SELECTION CRITERIA

Evaluation will be based on:

- Discuss how the nomination addressed a need or problem in a visionary or innovative manner. 15%
- Discuss how the project has lead or will lead to measurable improvements in efficiency 20%
- Illustrate how the project or process has been implemented and discuss the documentation process to help others achieve the intended outcomes. 20%
- Demonstrate ‘on-ground’ outcomes (where possible) 15%
- Demonstrate collaboration in development of the process or project. 15%
- Demonstrate the effectiveness this project can have over time. 15%
Planning Champion Award

**OBJECTIVE**

This Award recognises non-planners (person, group or business organisation) for their advocacy or for making a significant contribution and lasting presence to the urban and regional environment, over the last 1-2 years. It is awarded to a non-planner/s who is promoting good planning, and the value of planning or the planning profession to the public. (i.e. through the promotion or reporting of planning issues that raise the positive profile of planning).

**ELIGIBILITY**

- Nominees do not need to be a member of PIA
- An individual, organisation or agency can nominate;
- Nominees can (but don't have to) work within the political, community or business sphere;
- An individual, organisation or agency may nominate a third party individual or group who has promoted planning in a positive way.;
- Nominations should include one or more written testimonials from a client, community group or third party involved in the project or process, and/or a peer review or statement;
- Nominees may self-nominate or be nominated by an employer/client/colleague or a PIA member.

**SELECTION CRITERIA**

Nominations should address the following criteria (where relevant):

- Demonstrate how they have advocated or enabled a good planning outcome to be achieved.
- Demonstrate how they have increased awareness in the community about the value of planners and planning.
- How their influence has had a positive impact on the community or project?
- Demonstrate how the outcome has been realistic and can be replicated
- What contributions they’ve made to planning practice and/or learning for the planning profession.
- Describe how they have built support for planning and increased understanding of planning issues and values. Describe why this effort was undertaken and the desired outcomes.
Public Engagement and Community Planning

**OBJECTIVE**

This Award recognises initiatives in best practice public engagement or community planning that achieve an outstanding and innovative contribution to enhance built form, planning processes and social outcomes.

It is awarded for work by a planner, planning organisation, government organisation, consultants or a member of the community for a policy, scheme, project, process or event that demonstrates how a thorough understanding of the needs and aspirations of a community is integral to sound planning and social outcomes.

This Award aims to illustrate how a neighbourhood, community group, key stakeholder or other local non-governmental entity influenced or utilised the planning process to address a specific need or issue within the community.

**ELIGIBILITY**

- An individual, organisation or agency engaged in planning practice;
- Development companies, individuals and financiers;
- Community organisations;
- Or a combination of all or any of the above.

An individual, organisation or agency may nominate a third party individual who has promoted planning in a positive way.

Nominees may self-nominate or be nominated by an employer / client / colleague or a PIA member.

**NOTE**

Positive consultation that facilitates good planning outcomes will be preferenced over that which seeks to impede.
Evaluation will be based on:

- Explain how sound principles and processes were used to gather knowledge about the community (for example, public engagement, social and health impact assessments, social research etc).
  
  **WEIGHTING** - 25%

- Demonstrate how your approach aligned with broader strategic frameworks at a local, regional, state or national level.
  
  **WEIGHTING** - 5%

- Demonstrate how the community’s needs and aspirations were reflected in the project.
  
  **WEIGHTING** - 15%

- Demonstrate how your public engagement or community planning process enhanced social outcomes (for example, built community capacity, improved social connections, enhanced knowledge of planning, created inclusive public spaces, improved community infrastructure, built form etc).
  
  **WEIGHTING** - 20%

- Effectiveness and results. State how your entry addressed the need or problem in a visionary or innovative manner that prompted its initiation. Be explicit about how the results have made a difference in the lives of the people affected. Convey the level of effectiveness your entry can have over time.
  
  **WEIGHTING** - 15%

- Education and capacity building-
  Demonstrate how your entry has encouraged community leaders and stakeholders to revise their opinions about the varied uses and broad applications of the planning process. State the influence your entry has had on public awareness beyond those immediately affected. Demonstrate the connection between the effort’s success and increased awareness in the community of planners and planning.
  
  **WEIGHTING** - 20%
Best Planning Ideas – Small Project

OBJECTIVE
This Award recognises outstanding planning ideas. Best Planning Ideas Small Project - denotes a project that has a site or local place/ neighbourhood benefit.

It is awarded for planning documents, programs, policies or projects that advance current planning practice within a localised setting.

Nominations can relate to any area of planning interests including urban and regional planning, social planning, environmental planning, transport planning, urban design, economic development planning and planning law.

ELIGIBILITY
- An individual or organisation engaged in planning practice;
- May be self-nominated, nominated by an employer/ client or by a PIA member;
- Nominations from rural, peri-urban and regional areas, in addition to urban areas, are encouraged.

SELECTION CRITERIA
Evaluation will be based on:

WEIGHTING

- Originality and Innovation: Demonstrate how your nomination presents a visionary approach or innovative concept to address specific need/s or issues. 25%
- Implementation and Transferability: Discuss what step have been taken to build vigour and public support. Illustrate how your nomination has potential application for others and how the use of the nomination’s elements and methodology can further the cause of good planning. 25%
- Participation: Explain the level of public participation in this effort. Describe the level of collaboration between leadership and competing interests. 25%
- Viability: Discuss how the nomination successfully proposes realistic and achievable outcomes. 25%
Best Planning Ideas – Large Project

**OBJECTIVE**

This Award recognises outstanding planning ideas. Best Planning Ideas Large denotes a project that has town or city, regional, state-wide, national or cross-jurisdiction benefit. It is awarded for planning documents, schemes, policies or projects that advance current planning practice with broad application.

**ELIGIBILITY**

- An individual or organisation engaged in planning practice;
- May be self-nominated, nominated by an employer/client or by a PIA member;
- Nominations from rural, peri-urban and regional areas, in addition to urban areas, are encouraged.

**SELECTION CRITERIA**

Evaluation will be based on:

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</tr>
<tr>
<td>25%</td>
<td>Participation: Explain the level of public participation in this effort. Describe the level of collaboration between leadership and competing interests.</td>
</tr>
<tr>
<td>25%</td>
<td>Viability: Discuss how the nomination successfully proposes realistic and achievable outcomes.</td>
</tr>
</tbody>
</table>
AWARD CATEGORIES - GENERAL

From Plan to Place

OBJECTIVE

This Award recognises the implementation of a plan into a successful place.

It is awarded for an effort that demonstrates a significant achievement for an area, either a single community or a geographic region, in accomplishing positive changes as a result of planning. It should demonstrate the implementation from plan to place that makes an outstanding contribution to advancing planning practice.

This Award recognises achievement on the ground. It sees a plan come to life and result in a quality planning outcome. The outcome needs to have been operational for at least one year from completion.

Nominations should address the relevance of the project to one or more planning interest such as urban and regional planning, social planning, environmental planning, transport planning, urban design, economic development planning and planning law.

ELIGIBILITY

- An individual or organisation engaged in planning practice;
- May be self-nominated, nominated by an employer/client or by a PIA member;
- Projects in rural, peri-urban and regional areas, in addition to urban areas, are encouraged

SELECTION CRITERIA

Evaluation will be based on:

The project must have been operational/ on the ground for at least 12 months from its completion.

- Contribution to planning – illustrate the extent to which the project contributes to planning practice in addressing planning issues and opportunities. Discuss how the project has responded to the relevant social, environmental or physical opportunities and/or problems.
- Transformation of the plan to place – discuss how the intended outcome/s

WEIGHTING

25%

25%
advances the original plan/policy objective. Discuss the evidence or research that shows the place is important to the community or its users, or that the project has broadened or strengthened the identity for this place.

- Implementation and Application – excellence in implementation and application of established techniques, and/or significant innovation in planning.
- Engagement of Stakeholders – discuss how the project team has engaged with the people and organisations likely to be affected (directly or indirectly) by implementation or outcomes of the project.
- Sustainability – how successfully the work incorporates sustainability principles to the objectives in the planning.
The Hard Won Victory

**OBJECTIVE**

This Award is for a planning initiative, effort or leadership that has resulted in positive planning outcomes in the face of difficult or trying circumstances.

This award is intended to recognise projects that have applied innovative solutions and application of planning tools/techniques to planning challenges, which have resulted in outcomes that have had significant community benefits beyond what may have been otherwise realised.

**ELIGIBILITY**

- A member of the public;
- An individual or organisation engaged in planning practice;
- May be self-nominated, nominated by an employer/client or by a PIA member;
- Projects in rural, peri-urban and regional areas, in addition to urban areas, are encouraged to nominate;
- Projects that provide a broader benefit across regions or jurisdictions are also encouraged.

**SELECTION CRITERIA**

Evaluation will be based on:

| Challenges or barriers - what obstacles, whether physical, natural, social, or a combination thereof, was faced and addressed by the nominated effort? What is the extent of these challenges and what steps were undertaken to meet the difficult circumstances? | 35% |
| Available resources - what resources were available and how were these resources (financial, personnel, consultants etc.) managed, leveraged and deployed? | 35% |
| Progress and positive effects - what are the lasting outcomes the effort has had or is likely to have on planning in the community and importantly building resilience within the community? Has the effort removed or mitigated the barriers and obstacles? How has or will the effort shape the future in the community or locale? What influence has the | 30% |
AWARD CATEGORIES - GENERAL

nominated effort had on community leaders and their views about the value and effectiveness of planning?

NOTE

This Award category is not intended to recognise planning initiatives, efforts and outcomes that are deemed to have ‘circumvented’ the process. Rather, the nominee should have worked with the various partners in a complex or constrained setting to achieve mutually beneficial and positive outcomes.
The Great Place Award

OBJECTIVE

This Award recognises a great place, street or neighbourhood in Victoria, be it a single building, precinct, street or neighbourhood.

This Award is about planning projects that create a true sense of place, involve the community, draw on local culture, history and wildlife, and offer a vision for tomorrow.

A Great place is one that attracts people, inspires people and motivates people. It has a great atmosphere. It’s a place that people are proud of and bring their international visitors to. It sparks an individual sense of pride and contributes to the overall community wellbeing. It brings people together whether to eat, drink, sleep, play or work.

A Great Place might be a single building, a precinct, a neighbourhood.

PLACE

A public space may be a gathering spot or part of a neighbourhood, downtown, special district, waterfront or other area within the public realm that helps promote social interaction and a sense of community. Possible examples may include such spaces as plazas, town squares, parks, marketplaces, public commons and malls, public greens, piers, special areas within convention centres or grounds, sites within public buildings, lobbies, concourses, or public spaces within private buildings.

Characteristics of a great place can include:

• Promotes human contact and social activities;
• Is safe, welcoming, and accommodating for all users;
• Has design and architectural features that are visually interesting;
• Promotes community involvement;
• Reflects the local culture or history;
• Relates well to bordering uses;
• Is well maintained;
• Has a unique or special character.

STREET

A street comprises the entire three-dimensional visual corridor, including the public realm and how it relates to the adjacent land uses. Submissions should document the street’s character across this realm. Streets of different types are eligible, ranging from pedestrian realms through...
arterial roadways, but each should have a definable beginning and end. Special emphasis is placed on streets that are complete, that is, streets that service and take into account all users — not just motor vehicles.

Characteristics of a great street can include:

- Provides orientation to its users, and connects well to the larger pattern of ways;
- Balances the competing needs of the street — driving, transit, walking, cycling, servicing, parking, drop-offs, etc;
- Fits the topography and capitalises on natural features;
- Is lined with a variety of interesting activities and uses that create a varied streetscape;
- Has urban design or architectural features that are exemplary in design;
- Relates well to its bordering uses — allows for continuous activity, doesn't displace pedestrians to provide access to bordering uses;
- Encourages human contact and social activities;
- Employs hardscape and/or landscape to great effect;
- Promotes safety of pedestrians and vehicles and promotes use over the 24- hour day;
- Promotes sustainability through minimising runoff, reusing water, ensuring groundwater quality, minimizing heat islands, and responding to climatic demands;
- Is well maintained, and capable of being maintained without excessive costs;
- Has a memorable character.

NEIGHBOURHOOD

A neighbourhood can be based on a specific plan or the result of a more organic process. Neighbourhoods of different kinds are eligible — downtown, urban, suburban, exurban, town, small village — but should have a definable sense of boundary.

Characteristics of a great neighbourhood can include:
AWARD CATEGORIES - GENERAL

- Has a variety of functional attributes that contribute to a resident’s day-to-day living (i.e. residential, commercial, or mixed-uses);
- Accommodates multi-modal transportation (i.e. pedestrians, cyclists, and drivers);
- Has design and architectural features that are visually interesting;
- Encourages human contact and social activities;
- Promotes community involvement and maintains a secure environment;
- Promotes sustainability and responds to climatic demands;
- Has a memorable character.

ELIGIBILITY

- A member of the public;
- An individual or organisation engaged in planning practice;
- May be self-nominated, nominated by an employer/client or by a PIA member;
- Projects in rural, peri-urban and regional areas, in addition to urban areas, are encouraged to nominate.

SELECTION CRITERIA

Evaluation will be based on:

- Quality of Design – Describe the place and its surroundings, the planning and design process and the outcome.
  - WEIGHTING 15%
- Discuss any research or evidence that demonstrates the place is important to the community or its users, or that the project has broadened or strengthened the identity of the place.
  - WEIGHTING 20%
- What research and/or design process was used that gave voice to the community or people that use the place?
  - WEIGHTING 15%
- Discuss how well the place meets the identified (or other)
characteristics of a great place, street or neighbourhood identified under the objectives noted above.

- What research was useful in creating the project/place, would be pertinent in evaluating it, or would help make future plans of a similar nature even more effective?  

35%

15%
Planner of the Year

OBJECTIVE

This Award recognises a planner who provides leadership and has made a significant contribution to advancing the profession in the last 1-2 years.

It is awarded to an individual who has demonstrated clear and focused leadership, made a noteworthy contribution to raising the profile of planning, achieved a significant planning outcome and where a planner has lead by example. The winner’s contribution will be inspirational; a planner’s view of the future.

ELIGIBILITY

- Division level entrants may be self-nominated, nominated by their employer or a member of PIA.
- The award judging panel for the year may identify suitable nominees.
- A nominee must be a current Full Member of PIA and have been a member for a minimum of 6 months at the time of nominating.
- Board members, Division Presidents, Division Vice Presidents, and PIA Staff (who are also planners) are not entitled to nominate, or be nominated for the Planner of the Year Award whilst holding their positions of office or staff.
- Previous winners are ineligible to apply

SELECTION CRITERIA

Evaluation will be based on:

Essential Criteria:

- Inspirational work that demonstrates outstanding leadership in, and commitment to, planning in an organisation, industry, public, academic or private sector or project; and
- A demonstrated commitment to quality, professional integrity and social responsibility; and
- Individual efforts that raise or enhance the profile and value of planning in (for example) the political, social/community, education or environmental spheres.

Desirable Criteria:

- An activity or project that furthers the practice of planning or improves planning processes; and/or achieves a significant advancement in best practice planning outcomes; and/or
AWARD CATEGORIES - GENERAL

- Demonstration of the outcome of an advocacy initiative at a wider level; and or
- The work undertaken by the individual goes above and beyond the normal day to day role.

**NOTE**

- No nomination fee is required for this category
- Evaluation will be based on the level of achievement. The achievement must be directly attributable to the nominee and be able to be singled out or distinguished from the work of other people.
Outstanding Student Project

OBJECTIVE

This Award recognises outstanding planning work by a tertiary student.

It is awarded for a substantial project, report, book, thesis, article or piece of research which makes a significant contribution to planning and development outcomes.

Nominations can address any of the planning interests such as urban and regional planning, social planning, environmental planning, transport planning, urban design, economic development planning and planning law.

ELIGIBILITY

• An individual or group of tertiary students engaged in a planning related project.

• May be self-nominated or nominated by a university, employer or PIA member.

• Must be a piece of work completed during studies.

SELECTION CRITERIA

Evaluation will be based on:

WEIGHTING

• Innovation: Discuss the originality of concept or significant refinement of existing techniques or procedures. Nominations should illustrate the depth and scope of research.

  40%

• Transferability: Discuss how the project or work has the potential application to other locations, projects, or areas of planning interest

  20%

• Discuss the project methodology – convey how the work is based on sound and plausible research, analysis and evidence basis.

  20%

• Referencing – Demonstrate the breadth of research

  10%

NOTE: There is no entry fee for this category
• **Quality**: Excellence of thought, analysis, writing, graphics, and character of presentation  

10%
PIA VIC President’s Award

This Award recognises the most outstanding contribution to issues relating to urban and or regional planning in Victoria.

Nominations are not sought for this category. The President’s Award is judged by the PIA Victoria President. The Judging Panel may be consulted in the determination of this Award.
Compulsory Materials

Written

All entries are to be in **electronic format only** and **must include** support material, including:

- Nomination Statement - maximum of 5 x A4 pages (approximately 2500 words) in a suitable sized font. This nomination statement **must address the selection criteria** and outline the key issues and ideas addressed in the project and the key contribution the project makes to best/leading practice and learning for the planning profession.
- An abstract of no more than 200-250 words using the Project Summary Sheet (Appendix A) as a template in MS Word format for use in award promotions and media.
- Proof of nomination being made with full consent of the client or initiating body, as well as all entities involved in the project (i.e. letter or email).

Images

A **minimum of five (5) images** of the project are required for promotional purposes. Images embedded in the Nomination Statement must also be provided as standalone image files.

Image file names should be succinctly descriptive of the subject matter. For example (e.g. ‘louise street piazza open day.jpg’, not ‘IMG00023.jpg’)

The basic **minimum** requirements for the electronic images:

- File type: JPEG or PNG
- Resolution: 300 pixels per inch;
- Dimensions: ideally 1920 x 1080 pixels or higher
Conditions of Entry

PIA reserves the right to retain all entries. No part of the entries will be returned to applicants unless requested upon nominating.

By entering the Awards, the applicants/owners give permission to PIA to publish, exhibit and promote the content of the submission in hard copy or online.

Entries will be excluded:

a. If incomplete, such that they do not contain all the required information and images in the form.

b. If received after the closing date.

c. If they do not fulfil the binding clauses laid down in these conditions of entry.
CONTACT INFORMATION

How to lodge your submission

Submissions can be submitted the following ways:

Electronic Upload

Step 1 - Complete the online Intent to Enter form (https://www.surveymonkey.com/r/2QLXG8Y) before 30 July 2018

Your local Office will then email you with a Dropbox link to upload your files. (Note: You do not need to have a Dropbox account to use the link.)

Step 2 – Using the link, upload your submission and all related files by 4pm Monday 6 August 2018.

Post

One electronic (USB or CD) copy of each entry submission, addressed to:
Carmel McCormack
Executive Officer
Planning Institute of Australia
Level 3/124 Exhibition Street
MELBOURNE VIC 3000

Courier

One electronic (USB or CD) copy of each entry submission, addressed to:
Carmel McCormack
Executive Officer
Planning Institute of Australia
Level 3/124 Exhibition Street
MELBOURNE VIC 3000

Due Date

Entries must be received by 4:00pm, 6 August 2018. Late entries will not be accepted. PIA accepts no responsibility for delays in the postal service, or any costs associated with delivery.
Contact Information

Level 3/124 Exhibition Street
Melbourne VIC 3000
Tel 03 9654 3777
Email vic@planning.org.au
www.planning.org.au