WELCOME TO ANOTHER YEAR OF LEARNING AND DEVELOPMENT OPPORTUNITIES FOR PROFESSIONALS ENGAGED IN THE PLANNING INDUSTRY
TAILORING YOUR PROFESSIONAL DEVELOPMENT

The PLANET program is administered by the Planning Institute Australia (PIA). PLANET provides popular core learning programs and keeps you up to date with legislative, regulatory and policy changes in planning. Any programs added through the year and updates will be available at www.planning.org.au/vic.

TAILORING YOUR LEARNING NEEDS

Planners play an integral role in shaping the future of our cities, towns and surrounds. Successful development outcomes require planners to have new competencies to enable the advancement of their skills in practice. PLANET provides a comprehensive range of programs which are based on adult learning principles and competency based skills delivered by subject matter experts. Our team of consultants and industry providers are skilled in facilitating training and providing a positive learning experience to improve your knowledge.

PLANET PROMOTES “BEST PRACTICE” IN URBAN PLANNING

One of the best ways to improve your skills is to become informed of best practice models used by others. Our programs are developed to ensure improved practitioner skills through tailoring practical workshop sessions. The learning model also provides training opportunities to address a range of personal skills gaps for career development.

NEW TO PLANET IN 2018

This year we are pleased to introduce new courses to the PLANET program, covering topics such as: Conflict Management; Development Contributions; Facilitation; Climate Change Adaptation Planning; Developing Community Infrastructure; Planning for Cycling, and lots more. We expect these new courses to be very popular, so don’t delay booking.

IMPORTANT INFORMATION BOOKINGS/STUDENTS/ CANCELLATIONS

PLANET bookings and payment should be made online via the PIA website.

Course numbers are strictly limited this year so please book early to avoid disappointment.

For further information and updates on our programs please go to our website: www.planning.org.au/vic

Full-time students (with evidence) who are PIA members and wish to attend a program will be charged 50 per cent of the scheduled fee. The price of all programs includes GST. Please contact PIA to arrange.

If you cannot attend a registered session you must withdraw on-line no later than 7 days prior to the course. If you cannot attend and you are within 7 days of the course date, you can transfer your registration to another course or another person, provided we have at least 48 hours’ notice of your decision to transfer. We cannot issue refunds or credits. If you do not attend on the day a full fee will be charged.

Check the website (www.planning.org.au/vic) for updates to venues and start times.
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2018 PLANET COURSE GUIDE

PLANNING SYSTEM

THE A - Z OF PLANNING
This course covers the difference between the statutory and strategic context of the Victorian planning system, the layers of policy and the day-to-day process requirements of the planning office including statutory processes, decision making, enforcement and VCAT procedures. Practical workshops will cover scenarios for the application of zones and overlays and permit requirements, with a focus on most frequently asked questions.

DESIGNED FOR:
New people entering the planning system in Victoria, allied professions, such as officers of referral authorities, new planners, planning assistants and administrative officers in local government and Councillors would benefit most from this overview of practical skills to cope with the day-to-day requirements of using Victoria’s planning system.

LEARNING OUTCOMES:
- Recognise the principles of the planning process
- Understand the role of the council, decision making and delegations
- Recognise the components of planning schemes and their application
- Interpret relevant planning legislation and the role of referral authorities
- Understand the differences between the application of zones and overlays
- Identify the permit process including advertising, conditions, referrals and the relevance of planning scheme amendments
- Understand enforcement and the VCAT process
- Comprehend the use of schedules and definitions
- Distinguish between the strategic and statutory elements of the planning scheme.

Note: Participants are reminded that this session is a generic guide to planning processes. Other PLANET courses are available on the detailed processes.

COURSE PRESENTER:
Peter O’Leary from Polplan Pty Ltd. Peter was a long-serving member of the VCAT Planning and Environment List. He has a strong background in local government planning and management.

DATE
Tuesday 20 March 2018 or
Tuesday 19 June 2018 or
Thursday 2 August 2018 or
Tuesday 23 October 2018

VENUE:
PIA Office
124 Exhibition St Melbourne

TIME
9.30am - 5.00pm

COST
Fees before 1 July:
$330 PIA members
$435 non-PIA members
Fees after 1 July:
$330 PIA members
$450 non-PIA members

7 PD POINTS
REFERRAL AUTHORITIES AND THE PLANNING SYSTEM

Referral authorities play an important role in the operation of the Victorian planning system. The planning permit process provides referral authorities with opportunities to have their views considered and incorporated into development. This course has been designed to provide referral authority staff with a clear understanding of:

- the role of referral authorities in the planning system
- the structure and content of planning schemes
- what the relevant parts of the Planning and Environment Act 1987 are
- in what circumstances planning permits are referred
- what the timelines are
- what issues a referral authority can include as a permit condition
- what a valid planning permit condition is and how to write one
- what the role of VCAT is and how referral authorities can participate.

DESIGNED FOR:
The staff of any referral authority engaged in assessing planning permit applications. This includes staff of service providers (water, power etc.); VicRoads; government departments such as Department of Environment, Land, Water and Planning (DELWP); VicRoads and Catchment Management Authorities. This course would be useful to new graduates and referral staff that have only recently become involved in assessing planning permit referrals.

LEARNING OUTCOMES:
- Understanding of the applicable legislation, including timelines
- Understanding of the planning system
- Ability to draft a concise response to a planning application referral, including permit conditions and letter of advice.

COURSE PRESENTER:
John Glossop MPIA, Director, Glossop Town Planning designed and delivers this course. John appears at VCAT as an expert witness.

DATE
Thursday 21 June 2018

VENUE
PIA Office
3/124 Exhibition St Melbourne

TIME
9.30am - 5.00pm

COST
$330 PIA members
$435 non-PIA members

3.5 PD POINTS
APPLICATION ASSESSMENTS

RESCODE PRACTICE
The ‘ResCode’ residential development standards are a key aspect of the Victorian planning system and central to the assessment of residential development applications of up to four storeys. This two-day intensive course provides planners with an understanding of Clauses 54 and 55. The collaborative workshop provides participants with an opportunity to assess an actual development proposal against each ResCode objective and standard and learn when and how discretion should be used to vary the ResCode standards.

The course introduces plan reading and spatial measurement skills, as well as other tools such as ShadowDraw and an analysis of VCAT case law and Practice Notes which will assist planners in assessing development applications.

DESIGNED FOR:
Planners who analyse planning applications based on ResCode (clauses 54 and 55). It is recommended that participants have a level of competence in plan reading and spatial awareness.

LEARNING OUTCOMES:
• understand the residential development provisions
• apply residential development guidelines to planning assessments
• identify the parameters to decision-making.

COURSE PRESENTER:
John Glossop MPIA, Director, Glossop Town Planning Pty Ltd. John is a former sessional Planning Panels Member and was a member of the ResCode Advisory Committee. He appears at VCAT as an expert witness.

DAY 1
Full day - Tuesday 6 March 2018
TIME
9.30am - 5.00pm and
DAY 2
Half day – Thursday 29 March 2018
TIME
9.30am - 1.30pm
or
DAY 1
Full day – Wednesday 12 September 2018
TIME
9.30am - 5.00pm and
DAY 2
Half day - Thursday 27 September 2018
TIME
9.30am - 1.30pm
Note: This two-day course is not consecutive.

VENUE
PIA Office
3/124 Exhibition St Melbourne

COST
$510 PIA members
$670 non-PIA members
PREPARING & ASSESSING A BUSHFIRE MANAGEMENT STATEMENT

The planning system has an important role in the creation of more bushfire resilient communities with 2017 seeing some significant changes introduced by VC132 and VC140. Learn how Clause 13.05 influences your strategic and statutory planning. Refresh your knowledge of how the Bushfire Management Overlay (Clause 44.06) and Bushfire Protection: Planning Requirements (Clause 52.47) control development in areas that are affected by a significant bushfire hazard. Understand how the Bushfire Prone Area operates. Learn how to ensure the risk from bushfire is assessed and reduced to an acceptable level.

Settlement planning and rezoning of land must consider and achieve a low level of bushfire risk. In established areas of higher risk, an application prepared under the Bushfire Management Overlay must include a Bushfire Planning Report. This demonstrates the way in which the application meets the relevant objectives, standards and decision guidelines of the Bushfire Management Overlay.

This program will provide you with the knowledge of when and how bushfire risk needs to be considered in any planning proposal. It will provide an overview of Clauses 13.05, 44.06 and 52.47 and an introduction to fire behaviour. The afternoon will focus on strategic and statutory case studies to enhance your understanding.

DESIGNED FOR:
Local government planners, referral authorities and planning consultants who identify the need to better understand the role of the planning scheme in managing bushfire risk. Ideal for those looking for a refresher based on the recent changes.

LEARNING OUTCOMES:
- better understand how the planning scheme contributes to community resilience to bushfire
- understand the information required to assess bushfire risk for a planning proposal and what planning proposals need to consider bushfire risk
- identify the key elements to prepare a Bushfire Management Statement, including the site assessment used to determine defendable space
- ability to consider the quality of a Bushfire Planning Report and identify any deficiencies in an application.

COURSE PRESENTER:
Deanne Smith MPIA is the Director of Euca Planning and specialises in the consideration of bushfire risk within the planning, building and urban design realms. With over 15 years’ experience with the Country Fire Authority (CFA) in both fire safety regulation and fire operations, Deanne has gone on to work in local government and private consultancy. She has extensive experience in the development of policy at local, state and national levels. Deanne brings to the course a breadth of knowledge on the assessment and consideration of bushfire risk in regional and urban settlements.

DATE
Thursday 19 April 2018
VENUE
PIA Office
3/124 Exhibition St Melbourne
TIME
9.30am - 5.00pm
COST
$330 PIA members
$435 non-PIA members

7 PD POINTS
UNDERSTANDING ESD – ECOLOGICAL SUSTAINABLE DEVELOPMENT

This course provides an introduction to Ecologically Sustainable Development at a policy, precinct, infrastructure and building scale. Targeted to respond to sustainability policy settings at a state and local level and market demand, ESD provides a tangible way to reduce the construction and ongoing environmental impacts of the built environment. This course will explain the various approaches used for assessing ESD and use case studies ranging from large, high performing buildings to interventions at a domestic scale. An introduction to the range of assessment tools, including LEED, WELL and Green Star will also be made. As CASBE offers BESS training, BESS will not be covered in any detail.

DESIGNED FOR
Government and private sector planners and strategic planners wanting to know more about ESD, as well as building owners and managers.

LEARNING OUTCOMES
• understand key ESD policy drivers and elements
• understand different assessment methods and requirements
• improve ability to identify and realise ESD opportunities

COURSE PRESENTERS:
Sian Willmott is a senior sustainability consultant with AECOM with an acute interest in delivering high performance sustainable buildings and communities. She has design experience across a diversified portfolio of commercial, residential, educational, healthcare, industrial and master planned projects and holds both Green Star and Infrastructure Sustainability accreditation.

David Mahony is a sustainability consultant and has led the implementation of ESD on a range of office, university and public buildings. He holds Green Star accreditation and joined AECOM after graduating with 1st Class Honours in Engineering. David is experienced in computer modelling to determine building performance including energy use, thermal comfort and water demand. David has a keen interest in the decarbonisation of the electricity grid and the flow on effects on the design of buildings to achieve zero emissions.

DATE
Tuesday 24 April 2018

VENUE
PIA Office
3/124 Exhibition St Melbourne

TIME
9.30am - 1.30pm

COST
$225 PIA members
$300 non-PIA members
ASSESSING NEIGHBOURHOOD CHARACTER

Neighbourhood character is arguably the most contentious aspect of residential development planning. This course clarifies the concept of “neighbourhood character” and provides a simple framework by which planners can begin to understand this issue.

The course focuses on defining what neighbourhood character means, using photographs to show different neighbourhood character typologies, using photographic examples to discuss whether these developments ‘respect’ neighbourhood character, and exploring critical VCAT decisions on the topic.

Participants also take a short walk, where the principles of neighbourhood character are further illustrated and discussed. The session concludes with a class discussion, aided by images of new developments and streetscapes. The class discussion is joined by a local architect. It is an interactive and thought-provoking session.

DESIGNED FOR:
Planners responsible for assessing applications and needing to clarify/understand the concept of “neighbourhood character”, architects and building designers, developers, solicitors and anyone engaged in the design or assessment of residential development. Planners gain value from attending the PLANET ResCode course in conjunction with this session.

LEARNING OUTCOMES:
• appreciate what neighbourhood character means in a planning context
• develop an understanding of the basic neighbourhood character typologies
• discuss the role of neighbourhood character studies and local policies in the assessment process
• learn about how to ‘respect’ neighbourhood character and how to ‘respond’ to a specific context.

COURSE PRESENTER:
John Glossop MPIA, Director, Glossop Town Planning Pty Ltd.

DATE
Tuesday 12 June 2018 or Wednesday 24 October 2018
VENUE
Melbourne Metropole Central
44 Brunswick St, Fitzroy VIC 3065
TIME
9.30am - 5.00pm
COST
$410 PIA members
$540 non-PIA members

7 PD POINTS
TRAFFIC AND PARKING ASSESSMENTS

Traffic and parking can seem like a different language. This interactive course ‘decodes’ the jargon, explains the concepts and provides you with real skills. On completion of the course you will feel confident in discussing concepts with consultants, traffic engineers and the community.

The course covers the essentials needed to analyse applications that involve traffic or parking considerations including the calculation of parking demand, how to read parking ratios, measuring the compliance of car parking dimensions and parking credits. The course also includes the role of traffic engineers and the application of parking surveys and analysis.

DESIGNED FOR:
Essential for planners currently working in statutory planning and assessing car parking and traffic. It is also relevant to VicRoads staff, engineers, architects and building designers.

LEARNING OUTCOMES:
• understand the parking provisions at clause 52.06 of the planning scheme, and when a permit is needed to waive or reduce car parking
• identify how a SIDRA model and other predictive models work and their role in development assessment
• use turning templates to understand whether access for cars and trucks ‘works’ or not
• car stackers: what do you need to know about them; how do they work; how much space do they need

• understand Clause 55 parking provisions of and the traffic and road design provisions of Clause 56
• interpret the relevance of the Australian Standards.

COURSE PRESENTER:
John Glossop MPIA, Director, Glossop Town Planning together with a senior traffic engineer from GTA Consultants.

DATE
Thursday 14 June 2018

VENUE
PIA Office
3/124 Exhibition St Melbourne

TIME
9.30am - 5.00pm

COST
$410 PIA members
$540 non-PIA members
APPLYING THE NATIVE VEGETATION GUIDELINES

This course will cover the application of the new Guidelines for removal, destruction or lopping of native vegetation in Victoria. The course will detail how native vegetation is defined and valued; explain the three-step approach of avoid, minimise and offset and how this should be applied; explain how offset requirements are determined and how an offset site can be established; explain how the assessment pathway for an application is determined; describe the application requirements and how to meet these; describe the decision guidelines and how they are applied. Lastly it will summarise the changes to the exemptions in Clause 52.17, detail transitional provisions and describe how the alternative arrangements apply.

DESIGNED FOR:
Council staff, consultants involved with preparing or assessing planning permits and other applications to remove, destroy or lop native vegetation.

LEARNING OUTCOMES:
- Attendees who attend this course will understand the requirements of the Guidelines and know how to apply and comply with them.

COURSE PRESENTER:
Penny Croucamp has worked for the Department of Environment, Land, Water and Planning since 2010. She has been a member of the native vegetation regulation team since 2013 and was involved in developing the recent updates to the native vegetation provisions.

PLANNING AROUND SUSTAINABLE ANIMAL INDUSTRIES

Victoria’s animal industries are significant contributors to the Victorian economy. They are major employers in rural and regional Victoria and are Victoria’s largest agricultural industry, contributing over 60 per cent of agricultural production by value.

Victoria’s planning system plays a key role in supporting the projected growth of our animal industries. While economic development must be supported, growth must occur in a sustainable way to protect the long-term interests of all Victorians.

Planning applications for animal industries can be highly technical and difficult to assess. For councils who do not often receive applications for these industries, assessing such applications can cause a significant strain on resources, and complicate the process for investors.

Local government planners require more support and training on the controls over farming operations and strategic rural planning matters. Agriculture Victoria has developed a short course to help local government planners understand animal industries and the planning regulations that support them.
DESIGNED FOR:
Rural town planners, planning consultants (specialising in livestock production).

LEARNING OUTCOMES:
• Improved understanding of land use planning definitions and planning controls for animal industries
• Improved understanding of production systems and the economic value of animal industries
• Better awareness and understanding of relevant codes of practice, planning practice notes and industry best practice
• Improved ability to assess applications and develop conditions for animal industries

COURSE PRESENTERS:
Presented by representatives from Agriculture Victoria, Department of Economic Development, Jobs, Transport and Resources.

DATE
Tuesday 28 August 2018

VENUE
PIA Office
3/124 Exhibition St Melbourne

TIME
9.30am - 5.00pm

COST
$330 PIA members
$450 non-PIA members

THE SUBDIVISION PROCESS
This course is an introduction to the management and assessment of a subdivision application. It covers the planner’s role in the process, and the knowledge to understand a title plan, a plan of subdivision and the various legislative frameworks. These include the Victoria Planning Provisions, zones and overlays, particular and general provisions, covenants and public open space contributions. The course includes practical hands-on exercises.

DESIGNED FOR:
Planners, subdivision officers and planning assistants who need to understand the basic subdivision process in local government

LEARNING OUTCOMES:
• apply the principles to assess a subdivision certification and subdivision planning application
• interpret development and subdivision plans and Certificates of Title, including covenants and section 173 agreements
• interpret relevant legislation
• critically assess the subdivision in regard to lot and common property boundaries and against planning scheme requirements.

COURSE PRESENTERS:
John Glossop MPIA, Director, Glossop Town Planning, and Michael Loy, Director, land surveyor from Lawlor and Loy Pty Ltd.
ASSESSING APPLICATIONS SUBJECT TO STRUCTURE PLANS IN GROWTH AREAS

Key to implementing Precinct Structure Plans in growth area precincts is the planning and assessment of residential, town centre, commercial and industrial applications. This course will explore the means for enhancing the implementation phase of a PSP through the subsequent planning permit process.

DESIGNED FOR:
Local government planners, referral authority staff, and planning consultants working in greenfields precincts.

LEARNING OUTCOMES:
The course will provide an understanding of:

- The structure of Greenfields PSPs and DCPs and an overview of the PSP guidelines.
- Using the Urban Growth Zone schedule.
- What is meant by “generally in accordance with” the PSP.
- Information that is required to assess planning permits for development in greenfields precincts.
- Referrals to authorities (VicRoads, Melbourne Water, etc.)
- Assessment of planning permit applications for town centres, including referral to VPA.
- How to deal with applications for development that is not generally in accordance with the PSP.

COURSE PRESENTER:
Matthew Rogers MPIA, Urban Planning Manager in the VPA’s Statutory Planning Team has worked with and developed the PSP implementation system throughout the past seven years. Matthew has over 15 years’ experience in Victorian town planning. His focus is the development and application of structure plans, development plans, planning scheme amendments and their implementation through permit applications. Matthew’s work has spanned metropolitan, growth area and regional area including newly developing and regenerating communities.
INTRODUCTION TO VCAT - THE HEARING

This very popular course ‘breaks the ice’ for planners about entering a VCAT hearing and making a presentation. The course covers the role of VCAT’s Planning and Environment List in hearing planning submissions. This is a half-day session including a brief introduction to VCAT, guided attendance at a hearing and a session on preparing and presenting your submission. It includes discussion with VCAT members about various procedural issues. It is recommended that participants try to attend a VCAT hearing before this session.

DESIGNED FOR:
Any person who needs to attend a VCAT hearing including new planners or planners who are presenting their first appeal. It is applicable to consultants, referral authorities and local government.

LEARNING OUTCOMES:
• Appreciate VCAT’s role in decision making
• Understand the role and function of the parties
• Know what to include in your presentation to VCAT and how to prepare your case
• Analysis of the hearing process.

COURSE PRESENTERS:
This course is supported by the VCAT Planning and Environment List and presented by senior member Laurie Hewet along with other senior VCAT members.

DATE
Thursday 22 March 2018

VENUE
Victorian Civil and Administrative Tribunal (VCAT), 55 King St Melbourne

TIME
9.00am - 1.00pm

COST
$225 PIA members
$300 non-PIA members

UNDERSTANDING DEVELOPMENT CONTRIBUTIONS

A sound understanding of how development and infrastructure contributions can be levied is a core component of planning law and an integral part of the planning system in Victoria. This session examines how public infrastructure, works, services and facilities can be required under the Planning and Environment Act 1987 to be provided or funded as part of a development. The session will cover how the development and infrastructure contributions systems operate, planning permit conditions, collection of levies, provision of works or land in kind, s 173 agreements, and associated risks and obligations.

DESIGNED FOR:
Every statutory and strategic planner requires a sound understanding of the development contributions system and how public infrastructure, works,
services and facilities can be required to be provided or funded as part of a development.

LEARNING OUTCOMES:
• Understand how public infrastructure, works, services and facilities can be required under the Planning and Environment Act 1987 to be provided or funded as part of a development
• Understand the nature of the development contributions and infrastructure contributions systems in Victoria

COURSE PRESENTER:
This course is designed and presented by Will Bartley MPIA, Senior Associate at Russell Kennedy Lawyers. Will is a Law Institute of Victoria Environmental, Planning and Local Government Law Accredited Specialist who is experienced at representing and advising local government, statutory authorities, government agencies and a range of private clients on this area of planning law. He has appeared in relevant proceedings in the Victorian Civil and Administrative Tribunal and has advised clients and prepared numerous agreements concerned with the implementation of DCPs.

DATE
Thursday 12 April 2018
VENUE
PIA Office
3/124 Exhibition St Melbourne
TIME
9.30am - 1.30pm
PRICE
225 PIA members
$300 non-PIA members

WRITING FOR VCAT - A SKILLS-BASED APPROACH TO ADVOCATING AT THE TRIBUNAL

The written submission is an important component of a party’s case in VCAT proceedings. It is the permanent record of the party’s contentions and argument. The written submission ought to be concise, accurate and, importantly, persuasive.

In this workshop, the presenter will outline the principles of good drafting and the ‘golden rules’ of writing for VCAT.

It will not only cover the written submission but other important documents which precede and follow a Tribunal hearing including the officer’s report to Council, correspondence with applicants, permit conditions and letters to the Tribunal. If poorly drafted, these documents can negatively impact on a party’s case.

DESIGNED FOR:
Planners, lawyers and consultants who would like to develop and improve their advocacy skills at the Tribunal.

LEARNING OUTCOMES:
Participants will gain a good understanding as to how to:
• structure a written submission to improve its persuasiveness and comprehension and comply with the advocate’s duties to the Tribunal
• avoid writing pitfalls that may prejudice the party’s case
• increase efficiency in preparing the written submissions
• use a written submission and other written materials to supplement the oral presentation
• draft permit conditions that are valid, understandable and enforceable.
PLANNING LAW ESSENTIALS

There are some key legal principles that planners need to know to do their job. Familiarity with the Planning and Environment Act 1987, planning schemes made under the Act, and the relationship with other legislation is a focus in this half day presentation. This course provides a broad overview of the essential components of planning ‘law’: how to interpret a scheme; the difference between use and development; existing use rights; the roles of various authorities; and amending a planning scheme.

DESIGNED FOR:
Planners and planning assistants in the public and private sectors seeking an understanding of the workings of the Planning and Environment Act 1987 and the planning schemes.

LEARNING OUTCOMES:
• understand the structure, key elements and relationship of planning schemes and the Planning and Environment Act 1987
• basic understanding of statutory interpretation principles
• ability to better enforce and administer a planning scheme and identify the limits of a planner’s power.

COURSE PRESENTER:
This course is designed and presented by a legal representative from Maddocks Lawyers.

DATE
Thursday 24 May 2018 or Wednesday 22 August 2018

VENUE
PIA Office
3/124 Exhibition St Melbourne

PRICE
9.30am - 1.30pm
Fees before July 1:
$225 PIA members
$300 non-PIA members
Fees after July 1:
$225 PIA members
$310 non-PIA members

3.5 PD POINTS
DATE
Thursday 28 June 2018 or
Tuesday 11 September 2018

VENUE
PIA Office
3/124 Exhibition St Melbourne

TIME
9.30am - 1.30pm

COST
Fees before July 1:
$225 PIA members
$300 non-PIA members

Fees after July 1:
$225 PIA members
$310 non-PIA members

ENFORCEMENT LAW
FOR PLANNERS
The planning permit is an enforceable document and a detailed legal process can follow if the permit and conditions have not been complied with or the works occur without approval. This course prepares the planner to understand and apply the enforcement process. It covers different enforcement techniques for different situations and the role of the statutory planner in assisting the enforcement officer to perform this function.

TOPICS INCLUDE:
• planning enforcement at VCAT
• dealing with enforcement hearings
• the process of compliance and enforcement (includes workshop sessions)
• enforcement under the Planning and Environment Act 1987
• different methods of enforcement - understanding the planning legislative framework
• collecting evidence (record of interviews), entry onto property (who can do it), seeking admissions (obtaining relevant material) and providing a standard of proof
• court or tribunal?

DESIGNED FOR:
Planners, enforcement officers or planning assistants involved in planning enforcement and who need to understand the process.

LEARNING OUTCOMES:
• the importance of drafting clear permit conditions
• recognising the different methods of enforcement
• identifying the nature of the alleged offence
• rights of entry onto property
• how evidence is collected and establishing the strength of the evidence
• the role of enforcement at VCAT.

COURSE PRESENTER:
This course is designed and presented by a legal representative from Maddocks Lawyers

DATE
Tuesday 10 July 2018

VENUE
PIA OFFICE
3/124 Exhibition St Melbourne

TIME
9.30am - 1.30pm

COST
$225 PIA members
$310 non-PIA members
EXISTING USE RIGHTS

Existing use rights are an integral component of planning law. Once someone has them, they are protected by the Planning and Environment Act 1987 and planning schemes. This session examines the nature of these rights - how they are established, what rights are protected, how they are regulated, and how they are lost.

DESIGNED FOR:
Every statutory and strategic planner requires knowledge of the principles governing these rights.

LEARNING OUTCOMES:
• understand what is an existing use right
• identify the establishment of existing use rights
• the nature of these rights
• what mechanisms councils use to regulate an existing use right
• recognise how an existing use right is lost.

COURSE PRESENTER:
This course is designed and presented by a legal representative from Maddocks Lawyers

DATE
Tuesday 9 October 2018

VENUE
PIA Office
3/124 Exhibition St Melbourne

TIME
9.30am - 1.30pm

COST
$225 PIA members
$310 non-PIA members
STRATEGIC POLICY DEVELOPMENT SERIES

SERIES OVERVIEW:
The Strategic Policy Development series will take participants from the ‘big picture’ of why we do strategic planning, and the principles behind preparing a strategic plan down to the detail of drafting specific planning scheme policy contained in Clauses 20, 30, 40 and 50.

The series has a focus on developing and drafting relevant and usable policy, and appropriate stakeholder engagement through the policy development process.

LEARNING OUTCOMES:
By the end of the series a participant who has completed all modules will be equipped with the skills to confidently, clearly, concisely and efficiently draft planning policy for Victorian planning schemes.

APPROACH:
The approach used by the team is to provide theory backed by real life case studies and hands on projects to be completed as part of the module. As the series progresses, modules become less theoretical and more practical.

Each module is based upon a flexible learning model and will include:

- Theory and case study delivery by course presenters;
- Brief video presentations with specialists (VCAT members, Panel members, lawyers, architects, builders, applicants, Councillors);
- Small group work to analyse and discuss case studies provided;
- Small group work to develop project plans for strategic planning, and local policy for inclusion in schemes.

DELIVERY:
Days are run as individual, self-contained modules, but are designed as a progressive series where each module builds on the skills learnt in the previous module. Participants can choose one, two, three or four of the modules in the series. A discount of 20% applies when the 4 modules are booked together.

MODULE 1: EFFECTIVE STRATEGIC PLANNING
This module provides a straightforward outline of the steps and skills needed for effective strategic planning. It identifies the keys to success and the common failings of strategic plans. The course builds on the experience and knowledge of participants, with opportunities to discuss common strategic planning issues. Consideration is given to taking forward the outputs of a strategic plan and preparing these outputs for translation into a planning scheme.

DATE
Thursday 17 April 2018

VENUE
PIA Office
3/124 Exhibition St Melbourne

TIME
9.30am - 5.00pm

COST
$330 PIA members
$435 non-PIA members
$1056 PIA members or
$1392 non-members when 4 modules booked together.
MODULE 2: USING THE VICTORIA PLANNING PROVISIONS
This module presents clear guidance for the development of effective planning policy and controls for using VPP tools. It provides an in-depth explanation of how the VPP works and the opportunities for introducing local policy into planning schemes. The emphasis is on practical tips for drafting and the drafting process and addresses the development of both ordinance and maps. The course improves clarity in the application of policy and the balancing of competing objectives. Case studies are used to draw examples including strengths and weaknesses of policy development.

DATE
Tuesday 22 May 2018
VENUE
PIA Office
3/124 Exhibition St Melbourne
TIME
9.30am - 5.00pm
COST
$330 PIA members
$435 non-PIA members
$1056 PIA members or
$1392 non-members when 4 modules booked together.

MODULE 3: DRAFTING THE LOCAL PLANNING POLICY FRAMEWORK (LPPF)
This module is a practical module to build skills in the drafting of the MSS and Local Policy. Attention will be paid to streamlining Clause 21 and Clause 22 policy to avoid repetition with other parts of the scheme, therefore making the scheme easier to interpret for applicants, statutory planners and VCAT. Participants will learn ways to maximise the use of Word and Excel to review and update the LPPF. There will be opportunity to work on an example of a policy from their local scheme, with the aim of taking a reviewed and redrafted document for inclusion in the planning scheme.

DATE
Tuesday 26 June 2018
VENUE
PIA Office
3/124 Exhibition St Melbourne
TIME
9.30am - 5.00pm
COST
$330 PIA members
$435 non-PIA members
$1056 PIA members or
$1392 non-members when 4 modules booked together.

MODULE 4: DRAFTING ZONES, OVERLAYS AND SCHEDULES
This module is a practical module to build skills in the drafting of zones and schedules to zones, overlays and particular provisions. The module will include drafting zone controls from scratch, such as the Activity Centre Zone and Special Use Zone, understanding the scope of what overlay controls can achieve in line with the purpose of the head
control, and identifying and addressing potential overlaps and conflicts in controls within the scheme as a whole. Participants will work on actual examples including a zone control and overlay schedules.

DATE
Tuesday 31 July 2018

VENUE
PIA Office
3/124 Exhibition St Melbourne

TIME
9.30am - 5.00pm

COURSE PRESENTERS:
Lester Townsend, Planning Panels Victoria
Cazz Redding MPIA, Red Ink Planning (course coordinator)
David Klingberg, Smart Planning & Design

MANAGING POTENTIALLY CONTAMINATED LAND

Reports on managing contaminated sites in Victoria including the Victorian Auditor-General’s report (VAGO), December 2011 and Potentially Contaminated Land Advisory Committee, March 2012 found that councils are not currently well placed to make decisions relating to contaminated land as they lack the necessary technical capacity. This was discussed more recently in Cleaner Environments - Smarter Urban Renewal, DEPI Sept 2014.

Land contamination is a major issue for planners as former industrial, mining or commercial land is redeveloped for residential or other sensitive uses. Such sites may have been contaminated by former waste disposal, industrial and similar activities, and this is often discovered during changes to land use. These sites may present an unacceptable risk to human health or the environment, without some remediation or management. In most cases, the consideration of these issues and the management of potential risks are triggered by the planning process when a rezoning or change of use is sought.

This program is designed to introduce and refresh participant knowledge of current contaminated land issues in planning. It explains how statutory and strategic planners can identify potentially contaminated land and the type of assessment required. It also clarifies the role and scope of site assessments and environmental audits.

DESIGNED FOR:
Statutory and strategic planners in local government, planning and environmental consultants and lawyers involved in planning scheme amendments and permit applications who need to develop a greater competency and understanding in applying a range of planning tools to manage potentially contaminated land.

LEARNING OUTCOMES:
• How to apply the framework outlined in the Practice Note 30: Potentially contaminated land
• Understanding the regulatory framework that triggers consideration of potentially contaminated land in planning
• How to identify what is potentially contaminated land and how to determine if an Environmental Audit is required

COURSE PRESENTERS:
Lester Townsend, Planning Panels Victoria
Cazz Redding MPIA, Red Ink Planning (course coordinator)
David Klingberg, Smart Planning & Design

COURSES PRESENTED:
Lester Townsend, Planning Panels Victoria
Cazz Redding MPIA, Red Ink Planning (course coordinator)
David Klingberg, Smart Planning & Design
• Understanding Ministerial Direction No. 1 and when to apply an Environmental Audit Overlay
• How to apply the framework in the planning scheme amendment and planning permit processes
• Applying appropriate permit conditions
• Develop more confidence in managing the more complex aspects of potentially contaminated land in scheme amendments and planning permits
• Greater understanding of Environmental Audits and Site Assessment

COURSE PRESENTERS:
Jean Meaklim has a 30-year career in industry, public health and environmental assessment. During 12 years in the Victorian Health Department and 13 years at EPA, she developed extensive experience assessing and managing pollution and other environmental issues, including impacts on land development and planning.

Denise Turner MPIA has over 25 years’ experience in Victorian town planning across state and local government. She has extensive experience in all facets of land use planning as well as a range of environmental planning issues, having worked at EPA as their Senior Planning Adviser for 7 years. Denise’s experience spans metropolitan, growth areas and regional areas.

DATE
Thursday 3 May 2018
VENUE
PIA Office
3/124 Exhibition St Melbourne
TIME
9.30am - 5.00pm
COST
$330 PIA members
$435 non-PIA members

PLANNING AROUND MAJOR WASTE AND RESOURCE RECOVERY FACILITIES

The course outlines the critical role of significant waste and resource recovery infrastructure in supporting sustainable growth of metropolitan Melbourne. The course covers State government policy directions including greater integration of waste and resource recovery infrastructure planning with land use planning including revisions to Clause 19.05-3 and the Plan Melbourne 2017 - 2050.

The course draws on local examples and case studies to address:
• the assessment of planning permit application and development
proposals in and around waste and resource recovery facilities; and
• the VPP tools that can be used to manage existing and new facilities to ensure that communities are protected from potential adverse impacts and facilities are able to operate efficiently in the long term; and

The course provides a toolkit of resources to help build planners knowledge, capacity and motivation to meet the challenges and opportunities of planning for significant waste and resource recovery facilities and their buffer areas.

DESIGNED FOR:
Statutory planners, precinct structure planners, strategic planners, infrastructure planners, waste management planners.

LEARNING OUTCOMES
Key learning outcomes for attendees in the course are:
• Understanding of State government policy to better integrate waste infrastructure planning with land use and transport planning to benefit local communities and industries and support investment and jobs.
• Enhanced understanding of the statutory and strategic roles of planning and responsible authorities and Government agencies, and the statutory policies and guidelines that must be considered in planning for significant waste and resource recovery facilities.
• Expanded capability to develop and implement land use planning tools (local policy and overlay schedules) to manage buffer and interface areas for significant waste and resource recovery facilities.
• Improved skills to assess planning permit applications and development proposals in and around waste and resource recovery facilities.

PRESENTER
Developed and presented by Metropolitan Waste & Resource Recovery Group (MWRRG) staff and consultants

DATE
Tuesday 15 May 2018

VENUE
PIA Office
3/124 Exhibition St Melbourne

TIME
9.30am - 5.00pm

COST
$330 PIA members
$435 non-PIA members

7 PD POINTS
PLANNING FOR URBAN RENEWAL PRECINCTS

The Victorian Planning Authority has been charged with the preparation of framework plans and more specific structure plans for areas and precincts identified for substantial change in Melbourne’s established suburbs and in Victorian regional cities. An urban renewal tool kit is being prepared and will include new Structure Plan guidance, new planning tools, governance, infrastructure planning and funding and stakeholder engagement approaches for facilitating vibrant, and diverse new communities. This course will provide an overview to the VPA process of preparing plans and facilitating change in urban renewal precincts.

DESIGNED FOR:
Local and state government planners, referral authority staff, and planning consultants working in established areas identified for or capable of accommodating substantial change.

LEARNING OUTCOMES:
The course will provide an understanding of:

- The role of Framework Plans and Structure Plans in established area urban renewal processes and an overview of new VPA guidelines.
- The form, content and background information required to prepare structure plans for renewal precincts.
- The process of preparing an integrated structure plan for established area urban renewal precincts, including recent case studies.
- Determining infrastructure requirements for a precinct and how this informs both the Structure Plan and new Infrastructure Contributions Plans for such precincts.
- Consultation and engagement with agencies, stakeholders and the public.
- How a Structure Plan for established area urban renewal precincts is applied through the Planning Scheme.

COURSE PRESENTER:
Steve Dunn RPIA, Lead Director Urban Renewal at the VPA. Prior to coming to State Government, Steve worked as Director of Planning and Development in Victorian local government and worked for 6 municipalities over 25 years. At various times he was responsible for town planning, economic development, urban design, contract management and project delivery. Steve is also a Director of the Port Phillip Housing Association.

DATE
Thursday 17 May 2018

VENUE
TBC

TIME
9.30am - 5.00pm

COST
$330 PIA members
$450 non-PIA members
PLANNING & DELIVERING COMMUNITY INFRASTRUCTURE IN AN URBAN RENEWAL SETTING

21st century communities require 21st century infrastructure. Whilst urban renewal is not a recent concept, the nature of urban renewal means the way we plan for community infrastructure in urban renewal areas needs to change. The processes for supporting community infrastructure planning in Greenfield areas are well established. However, the challenges for community infrastructure in areas undergoing renewal are very different. Not only is land for new community infrastructure more expensive and less available, but the existing infrastructure is often ageing and purpose built to service another era.

Global megatrends such as changing consumer and worker preferences, demographic shifts and digital disruption are providing opportunities for new thinking and challenges to meet the long term needs of our communities.

The Victorian Planning Authority takes a whole of government approach to planning for vibrant new mixed-use communities and community infrastructure is central to this. The VPA has a range of case studies in our key urban renewal precincts that have illustrated how we needed to take a new approach, and we are building a new toolkit to help guide the process.

For the future health of our communities it is important that we provide collaborative, integrated, forward facing and evidence based planning, that meets the needs of both current and future generations.

DESIGNED FOR:
This advanced level course is for Town planners, urban designers, planning lawyers, strategic planners etc. However, the focus is on planners etc. who are working or will undertake work in urban renewal areas.

LEARNING OUTCOMES:
• Help Local government and private sector planners build a new community infrastructure toolkit
• Understand how integrating service planning with asset management leads to a better understanding of the capacity of existing infrastructure.
• Understanding the existing and likely future social needs of the community.
• Understand how Collaboration on priorities and a spatial response leads to better outcomes
• Inform Developer Contributions planning.

COURSE PRESENTER:
Tim Mileham’s role at the VPA includes planning for the provision of community infrastructure in urban renewal areas across Melbourne and Victoria, and assisting councils, and government agencies to be innovative in their thinking in the provision of infrastructure to meet the needs of all in the community.

Tim has worked locally and internationally, in the commercial, not-for-profit, and government sectors, on complex and high-profile infrastructure projects, working with communities, councils, and government departments. Consulting on planning, design, life cycle, asset management and property management.

DATE
Tuesday 3 July 2018
VENUE
TBC
TIME
9.30am - 1.30pm
COST
$225 PIA members
$310 non-PIA members

3.5 PD POINTS
MANAGING DEVELOPMENT NEAR LANDFILLS AND OTHER BUFFERS

The planning system has an important role in managing land use and development. With urban expansion into new growth areas and infill development in established urban areas, there is more and more pressure on Councils to consider the risks and adverse amenity impacts of development within buffer distances and residential encroachment on industry.

Landfills, whether they are open or closed, present a range of challenges for both ‘sensitive uses’ and ‘all buildings and structures’ (including subsurface structures) in terms of development within the buffer distances and the assessment of odour and landfill gas risks. Various other industrial and commercial uses are subject to the threshold distances set out in Clause 52.10 which has also presented its share of challenges to planners, let alone often being confused with the EPA Separation Distances.

This course covers the essentials needed to understand the buffer distances for landfills, the role of landfill gas risk assessments, an understanding of the different planning scheme and EPA buffer distances that apply to industry and the consideration of reverse amenity buffers.

DESIGNED FOR:
Statutory and strategic planners in local government, planning consultants, environmental consultants.

LEARNING OUTCOMES
• understand the regulatory framework relating to landfills and the role of landfill gas risk assessments for development near landfills
• understand the operation of Clause 52.10 threshold distances and how they relate to EPA’s Separation Distance guidelines
• understand the role of buffers to minimise adverse amenity impacts of industry on sensitive land uses, and the concept of reverse buffers to protect existing industry from encroachment by sensitive uses
• develop confidence in managing the issues related to landfill gas and the consideration of buffer distances in scheme amendments and planning applications

COURSE PRESENTERS:
Jean Meaklim has a 30-year career in industry, public health and environmental assessment. During 12 years in the Victorian Health Department and 13 years at EPA, she developed extensive experience assessing and managing pollution and other environmental issues, including impacts on land development and planning.

Denise Turner MPIA has over 25 years’ experience in Victorian town planning across state and local government. She has extensive experience in all facets of land use planning as well as a range of environmental planning issues, having worked at EPA as their Senior Planning...
Adviser for 7 years. Denise’s experience spans metropolitan, growth areas and regional areas.

DATE
Thursday 5 July 2018 or Thursday 11 October 2018
VENUE
PIA Office
3/124 Exhibition St Melbourne
TIME
9.30am - 5.00pm
COST
$330 PIA members
$450 non-PIA members

LEARNING OUTCOMES:
The course will provide an understanding of:
• The structure of greenfields PSPs and an overview of the PSP guidelines.
• The form and content of greenfields PSPs.
• Background studies and information required to prepare a greenfields PSP.
• The process of preparing a greenfields PSP.
• Determining infrastructure requirements for a greenfields precinct and how this informs both the PSP and the Development Contributions Plan for the precinct.
• Consultation mechanisms with agencies, stakeholders and the public.
• How a greenfields PSP is applied through the Planning Scheme.

COURSE PRESENTERS:
Representatives from the VPA’s Greenfields Planning team.

PREPARING A PRECINCT STRUCTURE PLAN FOR A GREENFIELDS PRECINCT
The preparation of a Precinct Structure Plan (PSP) is a key step in the development of land in Melbourne’s Growth Corridors, and in major regional centres. The PSP sets the framework for subsequent planning permit applications for residential areas, town centres, commercial and industrial development in greenfields precincts. This course will provide an overview of preparing and applying a PSP to a greenfields precinct.

DESIGNED FOR:
Local and state government planners, referral authority staff, and planning consultants working in greenfields precincts.
URBAN RESILIENCE

Resilience is emerging as a useful framework to advance sustainability, liveability and disaster risk management. Understand the major factors impacting on urban resilience and how land use planning, strategic asset management and emergency management can improve resilience outcomes.

Planning for urban resilience, and more specifically adaptation, is well under way in a number of cities around the world. Learn about current programs supporting urban resilience in Australia and overseas and how they can be applied at a more local level, emerging policy issues and implications for urban governance. This course will introduce participants to concepts such the 10 Essentials, the city resilience framework and resilience qualities as well as explore the alignment with place-making and community development objectives. It will use case studies to see how organisations have integrated resilience concepts to their developments, planning and operations.

DESIGNED FOR:
Strategic planners, urban and sustainability professionals.

LEARNING OUTCOMES:
• Awareness of natural hazard risk and resilience concepts and resources relevant to the built environment, including the National Land Use Planning Guidelines for disaster resilient communities.
• An understanding of the theory and approaches to embedding resilience in urban planning and decision making processes at the local, city and global scale.
• Familiarity with how resilience brings liveability and sustainability and disaster risk reduction principles together.

COURSE PRESENTER:
Liz Johnstone (PIA) Hon Fellow, has over 20 years local government and public policy background, and is currently Associate Director – Sustainability with AECOM. AECOM have been the strategy partner supporting the development of Melbourne’s first Resilience Strategy. Prior to AECOM Liz was with the Planning Institute of Australia and the Municipal Association of Victoria where she managed the planning and building policy areas.

DATE
Thursday 13 September 2018

VENUE
PIA Office
3/124 Exhibition St Melbourne

TIME
9.30am - 1.30pm

COST
$225 PIA members
$310 non-PIA members

3.5 PD POINTS
PLANNING FOR CYCLING
This course will cover:

- Planning and funding bike paths in new suburbs; and incorporating bike paths and facilities into urban renewal precincts
- Technical details/notes for bike paths on local roads, connector streets and high-speed roads
- Incorporating bike facilities into station precincts and around public transport
- Bike planning at the municipal level – getting more people cycling more often in the suburbs
- National and international best practice examples

DESIGNED FOR:
Urban planners, environmental planners, public health planners, urban designers, place makers, project managers.

COURSE PRESENTERS:
Steve Dunn RPIA, Lead Director Urban Renewal at the VPA. Prior to coming to State Government, Steve worked as Director of Planning and Development in Victorian local government and worked for 6 municipalities over 25 years. At various times he was responsible for town planning, economic development, urban design, contract management and project delivery. Steve is also a Director of the Port Phillip Housing Association.

Frank Hanson, Principal Urban Designer at the VPA. Frank holds a Master of Planning and Design (Urban Design) and Master of Landscape Architecture from the University of Melbourne, and a Bachelor of Fine Arts (Art) from the University of Calgary, Canada. He was the Adjunct Professor RMIT University School of Global Studies, Social Science and Planning 2011-2014 and an Honorary Senior Fellow - Faculty of Architecture Building and Planning at the University of Melbourne 2004-2009.

DATE
Tuesday 17 May 2018

VENUE
TBC

TIME
9.30am - 5.00pm

COST
$330 PIA members
$435 non-PIA members

URBAN DESIGN – REALISING A COMPACT CITY
Realising a more compact city requires both an inspirational vision of the future and persistent incremental action. Creating the systems and infrastructure that support people living and working in cities is fundamental. What can we do now to contribute to the compact city we all aspire to inhabit? This one-day course, using local examples, provides an overview of the current research into what defines a compact city and how this has been successfully realised.

Higher density housing is the most visible and obvious first sign of change towards realising a compact city model. For a successful compact city, it is critical to provide the systems and infrastructure required to support an increased number
of people: jobs, schools, shopping, community and recreation facilities. Each development needs to contribute to the systems that make a place function well and to the amenity that first attracted development.

Topics covered will include: re-purposing under-utilised space; better utilising existing community facilities; living in the public realm; increasing density and diversity; modified modes of transport; physical form of a compact city; and managing change.

DESIGNED FOR:
Anyone looking for an advanced understanding of urban systems and the infrastructure required to support a more compact city, and those dealing with major projects, higher density housing and mixed use development.

LEARNING OUTCOMES:
• Understand urban systems and infrastructure required to support increased housing density
• Learn strategies to enable each development to contribute to a vision
• Familiarity with recent local precedents to support negotiations
• Increased creativity and lateral thinking
• Passion for the role that we all play in creating the future of our cities (every decision contributes to the shape of our city).

COURSE PRESENTER:
Robyn Pollock, is an architect and urban designer with a passionate commitment to the quality of the built environment and to design education. Robyn is in private practice (VAST Environments) and lectures at the University of Melbourne.

Guests from local practice, the Office of the Victorian Government Architect, State Government or Melbourne City Council will share recent project experience to provide contemporary precedents.

DATE
Thursday 31 May 2018
VENUE
PIA Office
3/124 Exhibition St Melbourne
TIME
9.30am – 5.00pm
COST
$330 PIA members
$435 non-PIA members

APPLYING THE BETTER APARTMENT DESIGN STANDARDS
This program provides planners with an understanding of the operation of the recently introduced Better Apartments Design Standards at Clause 55.07 and Clause 58 of all planning schemes.

The collaborative workshop provides participants with an opportunity to assess development plans against each objective and standard and learn how discretion should be used to vary the standards.

DESIGNED FOR:
Statutory and strategic planners in local government and private practice, architects, building designers.
LEARNING OUTCOMES:
• Interpret the Better Apartment Design Standards and the relevance of the decision guidelines.
• Apply the Better Apartments Design Standards requirements to architectural plans.
• Appreciate what informs an assessment and decision for apartment developments.
• Learn how to evaluate applications within the decision-making framework of the Better Apartments Design Standards.

COURSE PRESENTER:
John Glossop, MPIA, Director of Glossop Town Planning Pty Ltd.
John Glossop is a former sessional Planning Panels Member and was a member of the ResCode Advisory Committee. He appears at VCAT as an expert witness. John has facilitated stakeholder engagement in the development and implementation of the Better Apartments Design Standards for the Department of Environment, Land, Water and Planning.

DATE
Thursday 30 August 2018 or Thursday 15 November 2018
VENUE
PIA Office
3/124 Exhibition St Melbourne
TIME
9.30am - 5.00pm
COST
$330 PIA members
$450 non-PIA members

HOW URBAN PLANNING CAN SUPPORT EMERGING ISSUES IN CITY SHAPING
Urban planners need to be across many different issues, particularly in this time of rapid urbanisation and change. This course will give participants an overview of the range of emerging issues facing cities today, and how this is directly and indirectly affecting practitioners in their day-to-day work. The course will provide practical ways for how to apply this new knowledge, and keep abreast of ongoing changes in research and policy.

DESIGNED FOR:
Urban planners, environmental planners, public health planners, urban designers, place makers, project managers.

LEARNING OUTCOMES
• Explore the changing shape of cities and the changing role of urban planners
• Learn new information about diverse urban issues and learn how they can connect across policy and place.
• Understand the latest information on how urban form and function can: support food systems, resilience and access in our cities, reduce air pollution impacts in our communities, support new types of jobs and the sharing economy to improve community and resource outcomes, better support ongoing indigenous knowledge, presence and culture in our cities
• Understand the evolution from consultation to community-led urban initiatives and consider how placemaking impacts urban planning and masterplanning processes
• Explore and set up timely mechanisms to help inform your own ongoing knowledge growth beyond this session.
COURSE PRESENTERS:
This course is presented by Loci Environment & Place Inc, a non-profit organisation supporting knowledge growth and sharing among the many different practitioners involved in shaping our cities to support healthier environments and people.

Urban Planning Ways – Elizabeth Taylor, Centre for Urban Research, RMIT

Food Systems – Seona Candy, Victorian Eco-Innovation Hub

Air Pollution – Peter Rayner, Clean Air and Urban Landscape Hub

Indigenous Connections in Cities – Libby Porter, Centre for Urban Research, RMIT (TBC)

Community Placemaking – Helen Rowe, CoDesign Studio

BUILDING DESIGN AND ARCHITECTURE
Planning application assessments are carried out using the suite of planning tools in all planning schemes. While useful, the tools are generally not holistic and may not produce good design outcomes if followed rigidly. This course provides some understanding of building design and architecture. The site context forms the first major step in establishing key issues associated with any design.

Key areas of discussion focus on design features; visual interest; visual bulk; articulation; layout; materials; environmental sustainability; amenity; attention to detail; and style mentality. These principles are examined from an architectural viewpoint using examples to demonstrate that intelligent design can provide unique ways of achieving good planning outcomes.

DESIGNED FOR:
Planners who assess planning applications.

LEARNING OUTCOMES:
• understand the nature of design from an architectural viewpoint
• demonstrate basic literacy through holistic interpretation of drawings
• gain insights into key generators of built form and how this should influence the design outcome
• identify differences between a well-designed site responsive project and a poorly designed project
• develop more informed design assessment skills, to effectively review designs in planning application assessments
• critically assess a design response.
**URBAN DESIGN IN PRACTICE**

This course demystifies the language of urban design to improve planners’ confidence in dealing both with urban design issues and designers. Urban design is about creating rather than regulating. To assist the creative process, various tools are available including urban design frameworks and urban context reports. There are also good design principles with a long history of application in successful urban form.

The course covers what urban designers do, provides an urban design vocabulary, presents urban design as an inclusive and collaborative process and provides a practical hands-on exercise. The afternoon session is a practical workshop in small groups, involving a nearby site visit and the application of site analysis/design response principles for an infill development. This group work is then analysed and discussed before a local architect provides a view on how the site can work.

**DATE**
Tuesday 2 October 2018

**VENUE**
PIA Office
3/124 Exhibition St Melbourne

**TIME**
9.30am - 1.30pm

**COST**
$225 PIA members
$310 non-PIA members

**3.5 PD POINTS**

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**DESIGNED FOR:**
Anyone looking for an enhanced understanding of urban design and those dealing with the design aspects of planning scheme applications and amendments.

**LEARNING OUTCOMES:**
- recognise appropriate and responsible urban design outcomes and contribute to design discussions based on a rational and replicable design methodology
- understand the critical role of context and precedent in urban design
- understand the fundamental language and elements of urban design practice, formal design principles, and the notion of the guiding theme
- contribute to discussion on the grouping and organisation of building mass, streetscapes and urban space
- participate in urban design as an inclusive and collaborative process
- passion for the role that we all play in creating the future of our cities.

**Note:** Bring comfortable walking shoes, hat, sunblock and/or umbrella and a water bottle.

**COURSE PRESENTER:**
Robyn Pollock, an architect and urban designer with a passionate commitment to the quality of the built environment and to design education. Robyn is in private practice (VAST environments) and lectures at the University of Melbourne.

**DATE**
Thursday 25 October 2018

**VENUE**
PIA Office
3/124 Exhibition St Melbourne

**TIME**
9.30am - 5.00pm

**COST**
$330 PIA members
$450 non-PIA members

**7 PD POINTS**
This course responds to requests about the other side of the planning counter and the property development process. While there are several models in the property development process ranging from an ad hoc approach, to project-based and design and construct, this course will review a common approach for small scale infill development. We will look at how a site is selected including planning zones, the market needs analysis, neighbourhood character and design options. What and how much can fit on a lot vs over-development are common questions which will be explored by reviewing relevant planning and building legislation and how property yield is determined, for example 4 or 6 townhouses following a feasibility study. This will also include consideration of building design issues and documentation including the contract. The feasibility study will evaluate scenarios such as the impact of adding or removing another bedroom, townhouse or apartment.

Consideration is given to selecting a project team, development of the planning and building drawings as well as financing the project and property acquisition. While the course refers to project development risks it does not cover investment strategies and how to make a quick profit.

**LEARNING OUTCOMES:**
- Develop an awareness of the process undertaken by a property developer
- Review legislation approvals and what you can and cannot build within the planning zones
- Analyse how sites are selected, development yield, risk management and valuations
- Evaluate a feasibility study and comprehend the components
- Organise and commence the process for property development and construction
- Awareness of investment limitations, holding costs, project financing and cash flow.

**COURSE PRESENTER:**
John Glossop MPJA, Director, Glossop Town Planning designed and delivers this course. John appears at VCAT as an expert witness.

**DATE**
Thursday 10 May 2018

**VENUE**
PIA Office
3/124 Exhibition St Melbourne

**TIME**
9.30am - 5.00pm

**COST**
$410 PIA members
$540 non-PIA members

**DESIGNED FOR:**
Planners, economic development officers, planning and other consultants, real estate agents, novice developers, builders and project managers.
THE LAND DEVELOPMENT GAME

This course provides an overview to the role planners play in facilitating quality land development with a specific emphasis on Melbourne’s greenfields. The course will focus on better understanding the role of a land developer while building on concepts such as due diligence risk assessment, cash flows, development delivery/construction, sales rates, staging and product type specifically regarding land.

Practical examples from prominent developers will be provided to give an understanding of varying site constraints and the growth from vision to reality. This will also enable a greater understanding of the influence planners have on the overall development process regardless of whether employed in government or consultancy. Discussions will also be had around the different approaches of listed and unlisted land development companies, and the implications for best practice outcomes.

A site visit will be included as part of this course to illustrate lessons learnt, while also highlighting innovation in the greenfields regarding housing variation, mixed use precincts and community facilities.

DESIGNED FOR:
Consultant and government planners and urban designers.

LEARNING OUTCOMES:
• Recognise the role planning processes play within land development
• Understand the policy mechanisms and political environment which drives land development
• Review the role planners play in due diligence assessment and the outcomes required through a cash flow analysis
• Understand key considerations in the development of land which affect outcomes and timeframes including cash flows, sales rates, staging and product type
• Identify the role of council, consultants and development managers in the land development process
• Understand the delivery process involved in land developments and how to get from vision to reality
• Identify the potential impacts of the planning process, both positive and negative, on project delivery in the real world

COURSE PRESENTERS:
Nicola Smith RPIA (Fellow), Director, Niche Planning Studio. Nicola is a qualified Urban and Regional Planner with over 15 years’ experience in a wide range of planning and development roles in government and the private sector across Australia. Director at Niche Planning Studio, Nicola specialises in land development and the implementation of major projects, including amendments, structure planning, subdivision and permits.

Adam Davidson, Senior Development Manager. Adam has over 15 years’ experience in the development industry focused on master planned residential communities, infrastructure planning and delivery, and mixed-use developments. Adam’s more recent role has included overseeing the development of Villawood’s Sunbury land - three separate projects with capacity for approximately 4400 home sites.

Nick Bosco, Senior Development Manager. Commencing his career at Macquarie Group as an Acquisition Analyst, through to his current role as Senior Development Manager at Peet Ltd, Nick has over 9 years’ experience specialising in residential master planned communities. During his time at these organisations, Nick has been involved in acquisitions, disposals
and a vast array of projects, including a
golf course development in Melbourne’s
south-east. Nick is currently overseeing a
development pipeline of 3,600 lots.

DATE
Wednesday 13 June 2018
VENUE
TBC
TIME
9.30am - 5.00pm
COST
$330 PIA members
$435 non-PIA members

ECONOMICS FOR PLANNERS
This course explains the importance
of having an appreciation of urban
economics and the ways in which
economics underpins good urban and
regional planning and development.
The course introduces participants to
economic fundamentals that influence
the planning and development of our
cities and towns and our regions and
rural areas. It shows what goes into the
preparation of market assessments,
economic impact assessments and net
community benefit assessments, with
these assessments underpinning strategic
land use planning and development,
and contributing to statutory planning
assessments. The course is presented
in non-technical language and contains
numerous real-life project examples in
retailing, activity centre planning, tourism,
residential and industrial development,
and growth area planning.

The course demonstrates the importance
of economics in the preparation of
strategic land use and development plans,
structure plans and growth area plans,
and how to assess economics-related
aspects of planning permit applications. In
particular, the course shows how to assess
land supply and demand for activity
centres and growth areas, and land to
accommodate commercial, employment
and residential activities. The course
acquaints participants with, for example,
the assessment of retail floorspace
potential; how to identify and assess
tourism development opportunities; and
how to identify new uses for heritage
buildings. It also indicates the ways in
which demographic and socio-economic
indicators assist in informing these
assessments. Examples of monitoring &
review indicators are provided.

DESIGNED FOR:
All planners and other professionals
involved in preparing, for example,
municipal strategic plans, structure plans,
growth area plans and activity centre
plans, and those involved in development
applications for major retail, commercial,
industrial, infrastructure and residential
projects.

LEARNING OUTCOMES:
• Understanding key fundamentals
  associated with economics in the
  planning and development of our
  urban and regional localities (e.g.,
  supply & demand, socio-economic
  indicators, labour markets, property
  markets, consumer spending)
• Familiarity with the techniques used by economists in assessing development applications and structure planning (estimating land demand, supportable retail floorspace, employment potential in metropolitan growth areas, etc.)

• Understanding the need for economic research in planning and development projects and recognising when to obtain specialist assistance in economics, including expert witness for cases before VCAT and Planning Panels

• Learning the necessary skills to enable the preparation of economics-related consultancy briefs.

COURSE PRESENTER:
John HenshallMPIA (Life Fellow),
Founding Director, Essential Economics Pty Ltd.

DATE
Thursday 26 July 2018

VENUE
PIA Office
3/124 Exhibition St Melbourne

TIME
9.30am - 5.00pm

COST
$330 PIA members
$450 non-PIA members
SUSTAINABILITY

APPLYING SUSTAINABILITY PROVISIONS IN THE PLANNING SCHEME

Planning scheme controls with links to sustainability rating tools are playing an increasing role for cities in response to climate change, population growth and environmental pressures.

This course is designed to help planners apply current environmental planning provisions while also addressing ways future urban planning policies, controls and rating tools can keep improving to better achieve environmental objectives.

DESIGNED FOR
State government environment policy and planning systems officers, local government planners, environmental planners, consultants. Designed for people working with existing ESD controls, or for those considering their future application.

LEARNING OUTCOMES
• Provides Victorian context for current and potential site specific environmental controls
• Provides statutory planners with outline of steps needed to meet relevant State and Local Planning Policies for Environmental Sustainable Urban Design (ESD), Water Sensitive Urban Design (WSUD). Will also touch on Native Vegetation controls.
• Provides strategic planners with practical knowledge and guidance to pursue planning scheme controls for sustainability and supporting systems to ensure their successful application.
• Provides environmental planners with an understanding of statutory planning processes and procedures.

• The session will provide an overview of the BESS and STORM tools (however will not do this in detail).

COURSE PRESENTERS:
Loci: This course is presented by Loci Environment & Place Inc. with urban planning and sustainable development specialist trainers provided on the day.

DATE
Tuesday 1 May 2018

VENUE
PIA Office
3/124 Exhibition St Melbourne

TIME
9.30am - 5.00pm

COST
$330 PIA members
$435 non-PIA members

GREEN INFRASTRUCTURE – WRITING POLICY, PROVISIONS AND CONTRACTS

Green infrastructure planning is about trees, open space, green roofs and waterways. And more importantly it’s also the way that these natural elements fit together via our urban planning to maximise environment, health and liveability benefits.

It has been argued that ‘with its focus on being multifunctional and integrated, green infrastructure reverses traditional...
planning practices’. This course explores this notion in a practical way. The course is designed to be an introduction for practitioners on ways green infrastructure and urban planning come together before extending into practical skills in writing policy, provisions, project briefs used in contracts to support better best practice in resilient city shaping with green infrastructure.

**DESIGNED FOR**
Strategic urban planners, environmental planners, urban designers, placemakers, project managers.

**LEARNING OUTCOMES**
- Introduction to green infrastructure and how this can be supported across public and private land through urban planning, environmental planning and local action
- Ability to bring different urban specialists together from planners, engineers, landscape architects, water, soil and tree specialists, asset managers, conservation officers, placemakers and community groups to maximise green infrastructure implementation.
- Understanding of the rapidly emerging evidence base supporting green infrastructure including policy and design recommendations for addressing urban ecology, urban forestry and open space impacts in policy; water, soil and air quality improvements in masterplanning; and community-led design in engagement.
- Understanding of the role of ‘Better Best Practice’ in setting targets, frameworks, links and ongoing asset management to implement strategic green infrastructure implementation.

**COURSE PRESENTERS:**
Sheridan Blunt, Loci Environment & Place.

**DATE**
Thursday 19 July 2018

**VENUE**
PIA Office
3/124 Exhibition St Melbourne

**TIME**
9.30am - 5.00pm

**COST**
$330 PIA members
$450 non-PIA members

**NEW**
**CLIMATE CHANGE ADAPTATION PLANNING IN COASTAL AREAS**
Local coastal councils and public land managers are increasingly having to make difficult decisions about managing and responding to coastal hazards (e.g. coastal erosion, coastal inundation). Projected sea level rise and a changing climate are often predicted to increase the frequency and intensity of temporary coastal hazard events associated with storms, as well as impact areas currently at low or no risk. Sea level rise may also cause low lying coastal areas, often designated as public space, to inundate during a normal tidal cycle. Climate change brings additional direct risks such as bushfire, drought and heatwave, and exacerbates many of the other pressures which already affect the coast. These combine to pose significant threats to public and private infrastructure and buildings, natural assets, local economies, heritage and community
values. Land use planning, in both strategic and statutory capacities, plays a key role, and presents opportunities for the future protection and management of coastal areas.

The course will integrate coastal science and engineering concepts with land use planning principles. It will draw on professional experience, contemporary research and approaches as well as best practice case studies from across Australia and internationally. The session will include an overview of planning scheme tools and processes available in the Victorian system.

**DESIGNED FOR**
Strategic, statutory and environmental planners.

**LEARNING OUTCOMES**
This course offers a practical training program to assist planners and public land managers understand, integrate and respond to climate change impacts.

- Provide an overview of risk based planning principles
- Increased capacity around what and how coastal areas are likely to be affected by future changes in climate
- Identify adaptation approaches and tools (e.g. NCCARF CoastAdapt)
- Discuss community and stakeholder engagement
- Examine the range of statutory and non-statutory planning instruments that address coastal hazard and climate change issues.

**COURSE PRESENTERS:**
Shannon McGuire MPIA, Ethos Urban – Associate Director, Ethos Urban
Chad Griffiths MPIA – Associate Director, Ethos Urban
Philip Haines – Managing Director, BMT

**DATE**
Tuesday 24 July 2018

**VENUE**
PIA Office
3/124 Exhibition St Melbourne

**TIME**
9.30am - 5.00pm

**COST**
$330 PIA members
$450 non-PIA members

**PLANET 2018 COURSE GUIDE – SUSTAINABILITY**

7 PD POINTS
RECOGNISING ARCHITECTURAL STYLES

This program gives highly valuable training and information about the various common architectural styles of the 19th and 20th century in Victoria. The key characteristics of Victorian, Federation/Edwardian, interwar and post-war house styles are explored through numerous illustrations, and helpful hints are outlined in recognising the different stylistic types. Illustrated notes are provided, that will become an important practical reference in the office. A short walking tour covering the different styles is included in the program, giving real life examples of the styles discussed.

DESIGNED FOR:
Planners requiring knowledge of the different architectural styles in Victoria.

LEARNING OUTCOMES:
• Appreciation of the different house styles in the 19th and early 20th century in Victoria.
• Identification of the key characteristics and terms used in defining heritage houses.
• Recognition of the role of the heritage advisor in the planning process.
• Comprehension of the design parameters in assessing planning permit applications relating to alterations & additions to heritage dwellings, new dwellings in heritage areas, new fences, garaging and external paint colours.

DATE
Wednesday 4 April 2018
VENUE
PIA Office
3/124 Exhibition St Melbourne
TIME
9.30am - 5.00pm
COST
$330 PIA members
$435 non-PIA members

HERITAGE PLANNING

Local government planners are regularly faced with challenges in respect to heritage matters and community concerns. This course explores the fundamental components of the heritage planning system in Victoria as it relates to historic heritage places. The course includes the history of heritage legislation in Victoria and the current heritage structure. The roles of the Commonwealth, State and local government will be examined and particularly the responsibilities of the Heritage Council of Victoria, Heritage Victoria and local councils.
Terminology and concepts that will be explored including the Burra Charter, heritage values, criteria and thresholds, citations and statements of significance, heritage studies and thematic histories.

The Heritage Overlay and other planning tools are explored and the process of preparing and processing planning scheme amendments and the role of planning panels will be explained.

**DESIGNED FOR:**
The course is particularly designed for local government planners and consultants involved in identifying and protecting historic heritage places.

**LEARNING OUTCOMES:**
- Understand the heritage protection system in Victoria as it relates to historic heritage conservation
- Understand the process of identifying, assessing and documenting heritage places
- Identify when to apply the different heritage tools and the process of a heritage amendment under the Planning and Environment Act 1987
- Ability to confidently discuss proposals with the ‘heritage experts’
- Interpret heritage studies and the process for implementation
- Ability to explain the heritage process to property owners and managers.

**COURSE PRESENTERS:**
- **Jenny Moles** – is an alternate General Member of the Heritage Council of Victoria and a Senior Sessional Member of Planning Panels Victoria. She was previously a VCAT member and a full time Senior Panel Member at Planning Panels Victoria.
- **Ray Tonkin** – is a heritage consultant and Sessional Panel Member at Planning Panels Victoria. He was for many years, until 2009, the Executive Director of Heritage Victoria. Ray has qualifications in architecture and planning.
- **Geoff Austin** – is a planner and currently Manager, Heritage Register and Permits at Heritage Victoria at DELWP. He has been with Heritage Victoria in various roles since 1989.

**DATE**
Friday 13 July 2018

**VENUE**
PIA Office
3/124 Exhibition Street, Melbourne

**TIME**
9.30am - 5.00pm

**COST**
$330 PIA members
$450 non-PIA members
INFILL DEVELOPMENT IN HERITAGE AREAS

Infill development in heritage areas can be contentious, with polarised views between the local community, designer, developer and planning authority. This program aims to give a brief background about diverging views on architectural design in heritage areas. More particularly, it aims to give a context for interpreting what might and might not constitute appropriate design outcomes through the parameters of: the significance of the heritage place; integrity of heritage neighbourhoods; and State and Local Planning policies. Specific infill development types are outlined and explored that a range of illustrated case studies.

DESIGNED FOR:
Planners needing guidance on making decisions about new developments in heritage areas.

LEARNING OUTCOMES:
• Appreciation of the history of diverging attitudes in architectural design.
• Acknowledging the importance of heritage significance in heritage areas.
• Understanding the meaning of contemporary interpretation.
• Comprehending design parameters about planning polices, guidelines and streetscape context, and where discretion may be applied in determining planning applications in heritage areas.
• Recognising the different types of infill development through a range of illustrated case studies.

COURSE PRESENTER:
Dr David Rowe is a heritage consultant in private practice and is the Director of Authentic Heritage Services. He is also a heritage advisor in local government and has considerable experience in the application of the Heritage Overlay.

DATE
Tuesday 20 November 2018
VENUE
PIA Office
3/124 Exhibition St Melbourne
TIME
9.30am – 1.30pm
COST
$225 PIA members
$310 non-PIA members

3.5 PD POINTS
CONFLICT AND PLANNERS

Planners routinely experience conflict as part of their role. Conflict may be with the public, residents’ groups, developers and even fellow workers. This course provides insights into the experience of conflict for planners through the discussion of a research project conducted through RMIT University. The course provides the opportunity to learn skills to engage with conflict in the context of planning including a reflective approach to handling the emotional dimensions of conflict.

DESIGNED FOR:
Those new to the planning profession who regularly interact with the public, residents’ groups, and developers

LEARNING OUTCOMES:
At the end of this short course participants will have:

• Understood current research into conflict and planners
• Reflected on experiences with conflict in the planning context
• Demonstrated conflict and negotiation skills to engage with disputes
• Understood how to deal with conflict as a reflective practitioner.

PRESENTERS:
Professor Robin Goodman and Associate Professor Kathy Douglas of RMIT University, conduct research into planning and conflict. Emma May Litchfield and Danielle Hutchinson are experienced negotiation and mediation practitioners and trainers.

FEARLESS FACILITATION

Planning is not a bubble! We all have to interface with stakeholders and community members who have their own views about what we should or should not be doing. In addition to our technical skills, we need to be able to communicate and work effectively with groups of people with different, or limited technical knowledge.

• How can you get the best out of community meetings and stakeholder discussions?
• What strategies can you use to manage expectations and participation?
• How can you present information that is accessible and easily understood?
• How can you plan for and work with diverse and often conflicting points of view?

Facilitation skills are central to effective planning as we seek to weave together different knowledge sets and points of view to arrive at workable and sustainable outcomes. This course provides the opportunity for planners and designers.
to learn to work effectively with groups. Together we will explore strategies for different situations and challenges in a highly interactive and practical way.

**DESIGNED FOR:**
Planners and designers looking to learn how to work effectively with diverse groups of stakeholders.

**LEARNING OUTCOMES:**
Participants will leave with:
- A thorough understanding of how to plan and prepare for an effective meeting or workshop.
- Techniques and strategies for working with diverse interests and inputs.
- An awareness of how to better manage community and stakeholder expectations.
- Strategies to use in difficult situations, including working with conflict and dissent.
- Confidence to present information and lead effective discussions.

**COURSE PRESENTER:**
Michelle Howard MPIA (Fellow), Managing Director Collaborations, has over 30 years of experience working in groups with diverse interests, issues and communication needs. This breadth of experience includes working with community constituencies, technical experts, peak organisations, elected representatives and policy makers to support informed decision making. She has developed a reputation for managing multiple stakeholders, complex strategic issues and situations of conflict and change. Her facilitation skills have been utilised by all levels of government, the not-for-profit sector and private companies.

Michelle is accredited with the International Association of Facilitators and has training and experience in a wide range of facilitation methods, she has run professional development for facilitators around Australia and internationally. Michelle is currently a member of the Fishermans Bend Ministerial Advisory Committee, providing advice on community and stakeholder engagement and strategic planning.

**DATE**
Tuesday 8 May 2018

**VENUE**
PIA Office
3/124 Exhibition St Melbourne

**TIME**
9.30am - 5.00pm

**COST**
$330 PIA members
$435 non-PIA members

**PLANNING & THE GOVERNMENT CONTEXT**

**COURSE CONTENT:**
Navigating the world of government can be a confusing one for planners. There is the parliament, the Minister, departments and agencies and an array of formal and informal rules.

Developing a broader understanding of how government departments and agencies function and make decisions will assist with learning how to work more collaboratively in these decision-making processes to get better outcomes.

During this course you will have a variety of speakers explain and demystify the operation of government and how it relates to planning.

Attendees will better understand the pressures, competing interests and context that various parts of government encounter when weighing up planning decisions.
Finally, the course will better equip you with the information and tools to be more strategic and effective in your interactions with government.

**LEARNING OUTCOMES:**

- A broader understanding of how government departments and agencies are involved in planning in both a formal and informal way.
- How legislation is made and changed – who decides and how.
- How State issues become issues – why some things get on the agenda and some things don’t.
- The factors that influence State decision makers, the role planners play in informing and guiding decisions and how to maximise your effectiveness in this role.
- Develop your skills in thinking strategically about how to work more collaboratively in these decision-making processes to get better outcomes.
- Better understand the basics of government stakeholder mapping in a planning context.
- How to understand and navigate the political environment at State level without behaving politically yourself.

**COURSE PRESENTER:**

**Rachel Daprian VPA,** is the Executive Director at the VPA of the Strategy, Engagement and Futures team that is responsible for policy coordination, partnerships communications, engagement and urban design.

Rachel has a keen understanding of government and public policy, derived from years spent working at a senior level in state government. She has a Master of Urban and Regional Planning and her recent work experience has included managing complex and controversial strategic planning projects for two local councils. A strategic thinker with a proven track record of stakeholder management, effective advocacy and implementing complex policies.

**DATE**

Tuesday 29 May 2018

**VENUE**

PIA Office

3/124 Exhibition St Melbourne

**TIME**

9:30 – 1:30pm

**COST**

$225 PIA members

$300 non-PIA members

**COMMUNICATING WITH COMMUNITIES**

A full day workshop in three segments, covering:

- Engaging with communities
- Written & visual communication
- How to organise & run meetings

Engaging with communities: learn how to generate stages and objectives for an engagement program, and how these are underpinned by the needs of the different stakeholder interest groups. Case studies, and frequent reference to actual engagement experiences, will be workshoped to provide practical learning experience.

Written & visual communication: reveals techniques and insights that can transform the quality and effectiveness of
your written and verbal communication. Some of the territory covered: How should a letter, a bulletin or a report be structured and designed? What’s different about presenting to Councillors, compared to a community or a seminar? Are facts alone an effective response to emotion and anger?

How to organise & run meetings: enables you to begin mastering the art of effective chairing and facilitation when dealing with planning issues and communities.

- Considers the various types of forum and their appropriateness in different circumstances.
- Covers preparation (eg agenda, room layout, different meeting styles and sizes, logistics), and basic techniques of facilitation and chairing, formal and informal.
- Getting everyone to participate.
- Dealing with conflict.

**DESIGNED FOR:**
The course suits professionals of every type who interact with the community

**LEARNING OUTCOMES:**
- Structure an engagement program into a planning process
- Understand your communities of interest
- How to segment the stakeholders and deal with power imbalances
- Generate clear engagement objectives
- Craft the questions that will drive the engagement
- Choose the right engagement tools
- Use the language of the people
- Set the right communication ‘tone’
- Deal with emotion and anger
- How to communicate with Councillors
- Understand the role of the facilitator/chair
- Learn basic techniques of chairing (formal and informal)
- What to prepare before a meeting
- Create an atmosphere of collaboration
- Deal with conflict and difficult or shy people
- Hot tips on successful and efficient meeting facilitation

**COURSE PRESENTERS:**
Mike Scott MPIA (Fellow) has designed and facilitated hundreds of successful community engagement programs, as well as presenting at conferences in Australia and overseas. He has a lifelong interest in communication and the interface between professionals, politicians and communities. He leavens his presentations with amusing anecdotes about the trials and tribulations of dealing with difficult people.

**DATE**
Tuesday 13 November 2018

**VENUE**
PIA Office
3/124 Exhibition St Melbourne

**TIME**
9:30am - 5:00pm

**COST**
$330 PIA members
$450 non-PIA members
PIA AND YOUR CAREER

Founded in 1951, PIA remains at the forefront of promoting excellence as the national body representing local, regional, state and national planning within the public and private sectors.

We do this by advocating for better planning, developing high quality planners, and supporting the profession. We believe that good planning embraces good principles, uses robust systems and engages all stakeholders.

PIA membership is an investment in you, your career and the industry. Membership is available in a range of grades based on levels of qualification, experience and industry sector. Membership is designed to support and assist you throughout your career.

You can join PIA as either a Member or Associate. Each class is made up of a number of grades to allow for professional growth, regardless of your current career experience.

**MEMBER**
Most of Australia’s qualified planning professionals join PIA in this member class. This means joining a nationwide community that will assist you to advance your career and advocate for the best planning outcomes.

Full members of the Institute are also eligible to become Registered Planners.

**ASSOCIATE**
If you don’t qualify to join PIA as a Member (5 years + experience), you may wish to join as an Associate. As an Associate of PIA (student, graduate or affiliate), you will receive relevant communication and support appropriate to your career stage to keep you in touch with your peers and the broader planning profession including our Nationwide mentoring program.

membership@planning.org.au
Tel: 02 6262 5933

IT’S TIME TO PLAN YOUR PLANNING CAREER.

*Become a Registered Planner*

www.planning.org.au
PLANET PROGRAMS ARE ACCREDITED BY THE PLANNING INSTITUTE AUSTRALIA

Professional development is an important part of any great planner’s career.

PIA advocates for ‘lifelong learning’ and our ever-expanding range of professional development services are made for members with members in mind and that’s why members pay less – 30% less than non-members of the Institute in most cases!

PLANET programs are accredited by PIA as part of an approved Professional Development (PD) program. PD points have been allocated on all programs. Members of PIA can use these points to complete their professional development requirements for maintaining membership. Please refer to www.planning.org.au.

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This document is also available in PDF format at www.planning.org.au/vic

CONTACT DETAILS:
Executive Officer,
Planning Institute Australia (Vic & Tas)
Level 3, 124 Exhibition Street, Melbourne Vic 3000

Email: vic@planning.org.au
Phone: 03 9654 3777
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<td>Jeane Meaklim &amp; Denise Turner</td>
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<td>Enforcement Law for Planners</td>
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<td>Heritage Planning</td>
<td>Ray Tankin, Geoff Austin, Jenny Moles</td>
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<td>Green Infrastructure – Writing policy, provisions and contracts <strong>NEW</strong></td>
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<td>Climate Change Adaptation Planning in Coastal Areas <strong>NEW</strong></td>
<td>Shannon McGuire, Chad Griffiths, Philip Haines</td>
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<td>Drafting Zones, Overlays and Schedules</td>
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<td>The A-Z of Planning</td>
<td>Peter O’Leary</td>
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<td>Applying the Native Vegetation Guidelines <strong>NEW</strong></td>
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<td>Preparing a Precinct Structure Plan for a Greenfields Precinct</td>
<td>Paul Cassidy, VPA</td>
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<td>Planning Around Sustainable Animal Industries</td>
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<td>How Urban Planning Can Support Emerging Issues in City Shaping</td>
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<td>Building Design and Architecture</td>
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<td>Managing Development Near Landfills and Other Buffers</td>
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<td>Communicating with Communities</td>
<td>Mike Scott</td>
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<td>David Rowe</td>
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<td>Structure Plans in Growth Areas</td>
<td>Matthew Rogers, VPA</td>
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<td>TUESDAY 13 MARCH</td>
<td>2017: Legislative Year in Review</td>
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<td>THURSDAY 15 MARCH</td>
<td>2018 International Women’s Day Breakfast</td>
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<td>FRIDAY 15 JUNE</td>
<td>Local Government Planners’ Dinner</td>
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<td>OCTOBER – DATE TBC</td>
<td>2018 PIA Victoria Symposium</td>
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<td>1-2 NOVEMBER</td>
<td>Rural &amp; Regional Conference, Bendigo</td>
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<td>FRIDAY 9 NOVEMBER</td>
<td>2018 PIA Victoria Awards for Planning Excellence Presentation Ceremony</td>
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Keep an eye on the PIA website, eNews and Planning News for more exciting PIA Victoria events that will be added throughout the year! Head to planning.org.au/vic to register.
This version of the PLANET 2018 COURSE GUIDE has been prepared for use with screen reader software. The printed publication contains various design features that have been necessarily omitted from this version. In other respects this document contains identical text to that in the PDF version of the document which is available at www.planning.org.au/vic.