Planning Institute Australia
Awards for Planning Excellence
2014
Nomination guidelines

Victoria
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ABOUT THE AWARDS

“Promoting planning success stories is a great way to show why Planning Matters – we are shaping the world today for tomorrow.”

About the Awards

The annual Planning Institute of Australia (PIA) Awards for Planning Excellence demonstrate leading practice, leadership and achievement in planning and the planning profession.

Planning strengthens communities, facilitates economic development and improves the choices available for where and how people live and work. It facilitates decision making and helps to balance private, government and community interests for net future benefit. Through their work planners identify hazards and reduce risks, while identifying and protecting environmental, social, cultural and heritage values.

The planning profession has enormously important and positive contributions to make to the future. PIA supports its members in delivering good planning outcomes and we celebrate that contribution through the Awards program. Participating in the Awards for Planning Excellence is a small but important way to demonstrate your commitment to advancing the profession.

The Awards offer the opportunity to share achievements and celebrate the value planning brings to our communities. It provides the chance for recognition of excellence and to showcase leading practice across a range of planning disciplines and sectors. Leadership in planning, particularly in the face of adversity, is acknowledged and applauded. Our categories celebrate the multidisciplinary nature of planning and the great leadership in this field. They also recognise emerging planning talent and connect with grass roots community planning.

In all, the Awards are a chance to celebrate, recognise and reward outstanding planning and planners.

As a national program, the Awards commence at the state and territory level seeking out the best of planning in each jurisdiction. Following judgement and recognition at a state or territory Awards ceremony, the winner of each relevant category is then elevated to the national stage.

The best from each state and territory are judged at a national level, culminating in the National Awards for Planning Excellence ceremony which acknowledges the best of the best of planning and planners in Australia. It is our chance to share the success stories and to promote the significant achievements in planning. Promoting planning success stories is a great way to show why Planning Matters – we are shaping the world today for tomorrow.

Kirsty Kelly MPIA CPP, CEO

Dyan Currie MPIA CPP, PIA National President
“Awards for planning excellence – nominate and be recognised. Let’s make 2014 a record year for Victoria.”

Convenor’s Message

We have some of the best urban planners and planning in the nation but sometimes we don’t pause to reflect on this.

Our profession involves seeking one land use outcome from diverse and conflicting views. Planners are called upon to represent these different views.

Regardless of these differences, each year the profession unites to recognise and celebrate our achievements.

The Planning Institute of Australia’s awards for planning excellence recognises projects, processes, individuals and organisations.

It may also be an opportunity to nominate previous projects for their successful implementation and outcomes.

I have always enjoyed the annual tradition of these awards. Being nominated to showcase your work to your peers is exciting.

Receiving an award or commendation is even better.

With PIA’s simplified nomination process, it doesn’t take long to prepare and submit a nomination.

State winners are then considered for the national awards.

I encourage every organisation to submit at least one nomination.

Let’s make 2014 a record year for Victoria.

Con Tsotsoros FPIA, Awards Convenor
Congratulations to the 2013 winners

2013 Vic Award Winners

NATIONAL CATEGORIES

CUTTING EDGE
RESEARCH AND TEACHING
Award: The Democratic Plan: Analysis and Diagnosis by Dr Alan March, University of Melbourne

Commendation: Understanding coastal urban and peri-urban Indigenous people’s vulnerability and adaptive capacity to climate change by Professor David Jones, Deakin University and Professor Darryl Low Choy, Griffith University, with Philip Clarke, Silvia Serrao-Neumann, Robert Hales and Olivia Koschade

Commendation: Financial Costs of Settlement Patterns in Rural Victoria by SGS Economics and Planning in partnership with Aurecon, Rural Councils Victoria, Municipal Association of Victoria

IMPROVING PLANNING PROCESSES AND PRACTICES
Award: BAL Plan iPad Application by Alpine Shire Council in partnership with Book & Black


Commendation: DevCAP – Development Contributions Accounting Program by Urban Enterprise

PUBLIC ENGAGEMENT AND COMMUNITY PLANNING
Award: Community Engagement on Future Living by the City of Melbourne

BEST PLANNING IDEAS – SMALL PROJECT
Commendation: Bringing the Past into the Future – A model for integrating heritage conservation and managing change by Banyule City Council in partnership with Context

BEST PLANNING IDEAS – LARGE PROJECT
Award: South West Victoria Landscape Assessment Study by Planisphere in partnership with Department of Transport, Planning and Local Infrastructure

Commendation: Bayside Integrated Transport Strategy by Bayside City Council

Commendation: Docklands Public Realm Plan by City of Melbourne, in partnership with Places Victoria

FROM PLAN TO PLACE
Commendation: Spring Square Hallam Revitalisation Project by City of Casey

THE HARD WON VICTORY
Commendation: Birregurra Neighbourhood Character Study and Structure Plan Review by Hansen Partnership in partnership with Colac Otway Shire Council

Commendation: Kyneton Industrial Estate Masterplan by Macedon Ranges Shire Council

PROMOTION OF PLANNING

OUTSTANDING ACHIEVEMENT BY A YOUNG PLANNER
Gareth Hately, Municipal Association of Victoria
Congratulations to the 2013 winners

OUTSTANDING SECONDARY STUDENT PROJECT – STAPLEY MEDAL

Commendation: Community Facilities – urban design by Anthony Camuglia, Rory Gangelhoff, Daniel Lendvai, Jacob Park, Jesse Cohen and Rebecca Sicilia, Aitken College

OUTSTANDING TERTIARY STUDENT PROJECT – BORRIE PRIZE

Award: Bad Reputation – A study of the development assessment process in a growing metropolitan city by Brendan McRae, RMIT University

Commendation: Cohousing: A sustainable and affordable housing alternative? by Sophie Jordan, RMIT University

VIC ONLY CATEGORIES

PRESIDENT’S AWARD / SERVICE TO THE INSTITUTE
Margaret Baird MPIA CPP, VCAT

WORKPLACE AWARD GOVERNMENT PLANNER

Commendation: Banyule Strategic Planning Network – Stretching the planning dollar through partnership by Banyule City Council
Important Information

Key Dates

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
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<tbody>
<tr>
<td>2014 PIA Vic Nominations Open</td>
<td>Monday 16 June</td>
</tr>
<tr>
<td>Award Entries Close</td>
<td>Monday 18 August</td>
</tr>
<tr>
<td>Judging</td>
<td>20 August - 10 September</td>
</tr>
<tr>
<td>Presentation Ceremony @ RMIT Storey Hall</td>
<td>Friday 10 October</td>
</tr>
<tr>
<td>Winners advance to the National Awards</td>
<td>Congress 2015</td>
</tr>
</tbody>
</table>

Frequently Asked Questions

Do I have to be a member of PIA to enter a project in the Awards?

Unless the Eligibility Criteria for a specific category requires you to be a member, non-PIA members may enter the Awards.

Can I enter the same project in more than one category?

Yes, where appropriate projects may be entered in more than one Award Category provided each nomination addresses the specific selection criteria for each category for each project and you pay the relevant entry fee for each category.

How should I present my Submission?

The written component of your entry must address the selection criteria and be presented in A4 format. Addressing the selection criteria in a clear and comprehensive manner is essential for the entry to be competitive as the judges use the information to prepare themselves. We encourage the close involvement of the project team in the preparation of the submission as the judges are closely looking at the quality and robustness of the written content rather than the presentation materials.

Whilst some entrants spend money on graphic design for the entry this has no impact on the judging process.
Other matters you need to know

- The Judges do not need to confer an Award in all categories.
- Only one Award Winner will be granted in each general category and then elevated to the PIA National Awards.
- The Judging Panel may select more than one entry across eligible categories to receive Commendation Awards.
- The Judging panel has the right to move an award nomination into a different category.
- Contact with members of the judging panel to discuss an award nomination is prohibited.
Award Categories

There are three Awards categories include:

**GENERAL CATEGORIES** - offered at a state level, with award winners (excluding commendation winners) being elevated to the National Awards for Planning Excellence.

**STATE ONLY CATEGORIES** - offered only at state level, with the winners not being elevated to the National Awards for Planning Excellence.

**NATIONAL CATEGORIES** - offered at the National Awards for Planning Excellence level only – nominations for this Category are called for separately.

The National Categories include:

- Planning Champion
- Planning Hall of Fame

In addition to satisfying the specific criteria required for each category, the judging panel seeks nominations that demonstrate:

- Principles that could be applied nationally
- Community benefit, particularly a positive impact in as wide a section of the community as possible
- Originality or uniqueness
- Resourcefulness, innovation and creativity
- A high level of professionalism
- A high level of technical competence / accuracy
- A high level of relevant / appropriate research
- Detailed methodology
- Good quality documentation and attractive presentation
- User friendliness, i.e. is it able to be easily read and understood
- A realistic implementation program - possibly including a budget, and staging details
- Sustainability and the achievement of improved environmental quality
- ‘Leading Practice’.
Outstanding Achievement by a Young Planner

OBJECTIVE

This Award recognises the outstanding contribution or achievement by a Young Planner.

This award is intended to seek out and acclaim the brightest younger planners involved in the profession. This could be in planning practice, innovation, enterprise or thinking.

ELIGIBILITY

- A planner who has no more than 5 years post graduate experience
- Candidates must be a current Student or Graduate or Full Member of the Planning Institute of Australia
- Candidates should be nominated by an employer, colleague or peer. A candidate may also nominate themselves.

SELECTION CRITERIA

Evaluation will be based on:

- Demonstrated excellence in the professional workplace, i.e. innovation, superior communications skills or other problem solving techniques;
- An activity or project that furthers the practice of planning or improves planning processes;
- An activity or project that raises or enhances the profile of planning; and
- Outstanding leadership in planning and/or the planning profession through involvement in planning or other professional activities.

NOTE

No nomination fee is required for this category
# Cutting Edge Research and Teaching

## Objective

This Award recognises an outstanding achievement in planning scholarship, research or teaching.

It is awarded for a substantial piece of research or a planning education program which makes an outstanding contribution to the understanding of issues relating to planning in Australia. The Award seeks to recognise work that extends planning debate with an evidence basis.

This category also includes excellence in teaching at both school and university levels.

## Eligibility

- An individual, organisation or agency engaged in teaching or research
- School and University teachers/academics
- Community organisations
- Or a combination of all or any of the above.

## Selection Criteria

Evaluation will be based on:

- **Originality and Innovation** – document how the project or research presents a visionary approach or innovative concept to address a specific planning issue. Document how the nomination is innovative or pioneering.  
  
  **WEIGHTING:** 35%

- **Discuss how the nomination has the potential to inform the wider public about the value of planning.**  
  
  **WEIGHTING:** 30%

- **Illustrate how the project or research has potential application for others and how the results or methodology would further the cause of good planning.**  
  
  **WEIGHTING:** 20%

- **Discuss the project methodology – convey how the work is based on sound and plausible research, analysis and evidence basis.**  
  
  **WEIGHTING:** 15%
Improving Planning Processes and Practices

OBJECTIVE

This Award recognises the achievements of planners, planning authorities and development entities in translating planning policy into improved processes and practices in the workplace and ‘on the ground’.

Put simply, this category seeks to award an initiative that takes planning policy and strategy into practice and in doing so achieves a great planning outcome. It is awarded for organisational arrangements or planning initiatives that have achieved improved planning performance and advanced the public interest.

This Award seeks to recognise the value adding that occurs throughout a planning framework or improvements in practice that lead to enhanced development outcomes. The award winning projects will be ones that contribute to a positive planning culture.

Whilst the genesis of the outcome may be a report, document, scheme or strategy, it is the implementation, action and delivery on the ground which this Award seeks to recognise.

ELIGIBILITY

• Planning professionals;
• Planning authorities and local, state and federal government agencies;
• Development companies and individuals and financiers;
• Or a combination of all or any of the above.

SELECTION CRITERIA

Evaluation will be based on:

• Discuss how the nomination addressed a need or problem in a visionary or innovative manner. Convey the level of effectiveness the nomination can have over time. 20%
• Discuss how the project has lead or will lead to measurable improvements in efficiency 20%
• Illustrate how the project or process has been implemented and discuss the documentation process to help others achieve the intended outcomes. 20%
• Demonstrate ‘on-ground’ outcomes (where possible) 20%
• Demonstrate collaboration in development of the process or project. 20%
Promotion of Planning

OBJECTIVE

This Award recognises achievement in reporting or promoting planning issues in the public arena.

It is designed, but not limited to, recognising achievement within the media including non-traditional media, which encourages public promotion and reporting of planning issues that advances the public interest and understanding of the importance of planning.

ELIGIBILITY

• An individual, organisation or agency;
• Development companies, individuals and financiers;
• Community organisations;
• An individual, organisation or agency may nominate a third party individual or group who has promoted planning in a positive way;
• Or a combination of all or any of the above.

SELECTION CRITERIA

Evaluation will be based on:

• Demonstrate how the nomination increased the awareness in the community of planners and planning. 25%
• Describe how the nomination has built support for planning and increased understanding of planning issues. Describe why this effort was undertaken and the desired outcomes. 25%
• Demonstrate the success of the nomination in improving dialogue on planning issues. 25%
• Validate the depth, extent and clarity of the messaging. 25%
Public Engagement and Community Planning

OBJECTIVE

This Award recognises initiatives in best practice public engagement that achieve an outstanding and innovative contribution to social planning practice and outcomes.

It is awarded for work by a planner, planning organisation, government entity, consultants or a member of the community for a policy, scheme, project, process or event that demonstrates how high quality community participation is integral to sound planning and contributes to improved outcomes.

ELIGIBILITY

- An individual, organisation or agency engaged in a branch of planning practice;
- Development companies, individuals and financiers;
- Community organisations;
- Or a combination of all or any of the above.

SELECTION CRITERIA

Evaluation will be based on:

<table>
<thead>
<tr>
<th>CRITERIA</th>
<th>WEIGHTING</th>
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<tbody>
<tr>
<td>Participation – Explain how various public</td>
<td>20%</td>
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<tr>
<td>interests were involved, the extent of that</td>
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<td>involvement and how the nomination obtained</td>
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<td>public and private support.</td>
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<tr>
<td>Clarify the role, significance and participation of planners.</td>
<td>10%</td>
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<tr>
<td>Demonstrate the connection between the</td>
<td>10%</td>
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<tr>
<td>effort’s success and increased awareness in</td>
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<tr>
<td>the community of planners and planning.</td>
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<tr>
<td>Effectiveness and Results – State how your</td>
<td>30%</td>
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<tr>
<td>entry addressed the need or problem that</td>
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<tr>
<td>prompted the projects initiation. Be clear</td>
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<tr>
<td>about how the results have made a difference</td>
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<tr>
<td>in the lives of the people affected. Convey</td>
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<td>the level of effectiveness your project can</td>
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<td>have over time.</td>
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<tr>
<td>Document the rationale and effectiveness of</td>
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<td>specific techniques used to share information</td>
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<td>between the proponent and the public at various</td>
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<td>points in the development of the project.</td>
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<tr>
<td>Discuss the comprehensiveness of the planning</td>
<td>10%</td>
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<tr>
<td>process and its effectiveness in developing</td>
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<td>capacity within the community.</td>
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</tbody>
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NOTE

Positive consultation that facilitates good planning outcomes will be preferred over that which seeks to impede.
Best Planning Ideas – Small

**OBJECTIVE**

This Award recognises outstanding planning ideas.

Best Planning Ideas Small Project - Represents a project that has a site or local place/ neighbourhood benefit.

It is awarded for planning documents, programs, policies or projects that advance current planning practice within a localised setting.

Nominations can address any of the planning interests such as urban and regional planning, social planning, environmental planning, transport planning, urban design, economic development planning and planning law.

**ELIGIBILITY**

- An individual or organisation engaged in planning practice;
- May be self-nominated, nominated by an employer/ client or by a PIA member;
- Nominations from rural, peri-urban and regional areas, in addition to urban areas, are encouraged.

**SELECTION CRITERIA**

Evaluation will be based on:

- Originality and Innovation: Demonstrate how your nomination presents a visionary approach or innovative concept to address specific need/s or issues.
  
- Implementation and Transferability: Discuss what steps have been taken to build vigour and public support. Illustrate how your nomination has potential application for others and how the use of the nomination’s elements and methodology can further the cause of good planning.

- Participation: Explain the level of public participation in this effort. Describe the level of collaboration between leadership and competing interests.

- Viability: Discuss how the nomination successfully proposes realistic and achievable outcomes.

**WEIGHTING**

- Originality and Innovation: 25%
- Implementation and Transferability: 25%
- Participation: 25%
- Viability: 25%
Best Planning Ideas – Large

**OBJECTIVE**

This Award recognises outstanding planning ideas.

Best Planning Ideas Large - Represents a project that has town or city, regional, state-wide, national or cross-jurisdiction benefit. It is awarded for planning documents, schemes, policies or projects that advance current planning practice with broad application.

**ELIGIBILITY**

- An individual or organisation engaged in planning practice;
- May be self-nominated, nominated by an employer/client or by a PIA member;
- Nominations from rural, peri-urban and regional areas, in addition to urban areas, are encouraged.

**SELECTION CRITERIA**

Evaluation will be based on:

<table>
<thead>
<tr>
<th>CRITERIA</th>
<th>WEIGHTING</th>
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<tbody>
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<td>Originality and Innovation: Demonstrate how your nomination presents a visionary approach or innovative concept to address specific need/s or issues.</td>
<td>25%</td>
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<tr>
<td>Implementation and Transferability: Discuss what steps have been taken to build vigour and public support. Illustrate how your nomination has potential application for others and how the use of the nomination’s elements and methodology can further the cause of good planning.</td>
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</tr>
<tr>
<td>Participation: Explain the level of public participation in this effort. Describe the level of collaboration between leadership and competing interests.</td>
<td>25%</td>
</tr>
<tr>
<td>Viability: Discuss how the nomination successfully proposes realistic and achievable outcomes.</td>
<td>25%</td>
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</tbody>
</table>
From Plan to Place

OBJECTIVE

This Award recognises the implementation of a plan into a successful place.

It is awarded for an effort that demonstrates a significant achievement for an area, either a single community or a geographic region, in accomplishing positive changes as a result of planning. It should demonstrate the implementation from plan to place that makes an outstanding contribution to advancing planning practice.

This award recognises achievement on the ground. It sees a plan come to life and result in a quality planning outcome. The outcome needs to have been operational for at least one year from completion.

Nominations should address the relevance of the project to one or more planning interest such as urban and regional planning, social planning, environmental planning, transport planning, urban design, economic development planning and planning law.

ELIGIBILITY

- An individual or organisation engaged in planning practice;
- May be self-nominated, nominated by an employer/client or by a PIA member;
- Projects in rural, peri-urban and regional areas, in addition to urban areas, are encouraged

SELECTION CRITERIA

Evaluation will be based on:

- The project must have been operational/on the ground for at least 12 months from its completion.  
- Contribution to planning – illustrate the extent to which the project contributes to planning practice in addressing planning issues and opportunities. Discuss how the project has responded to the relevant social, environmental or physical opportunities and/or problems.  
- Transformation of the plan to place – discuss how the intended outcome(s) advances the original plan/policy objective. Discuss the evidence or research that shows the place is important to the community or its users, or that the project has broadened or strengthened the identity for this place.
AWARD CATEGORIES - GENERAL

- Implementation and Application – excellence in implementation and application of established techniques, and/or significant innovation in planning. 25%
- Engagement of Stakeholders – discuss how the project team has engaged with the people and organisations likely to be affected (directly or indirectly) by implementation or outcomes of the project. 20%
- Sustainability – how successfully the work incorporates sustainability principles to the objectives in the planning. 5%
**AWARD CATEGORIES - GENERAL**

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**The Hard Won Victory**

**OBJECTIVE**

This Award is for a planning initiative, effort or leadership that has resulted in positive planning outcomes in the face of difficult or trying circumstances.

This award is intended to recognise projects that have applied innovative solutions and application of planning tools/techniques to planning challenges, which have resulted in outcomes that have had significant community benefits beyond what may have been otherwise realised.

**ELIGIBILITY**

- A member of the public;
- An individual or organisation engaged in planning practice;
- May be self-nominated, nominated by an employer/client or by a PIA member;
- Projects in rural, peri-urban and regional areas, in addition to urban areas, are encouraged to nominate;
- Projects that provide a broader benefit across regions or jurisdictions are also encouraged.

**SELECTION CRITERIA**

Evaluation will be based on:

<table>
<thead>
<tr>
<th>Criteria</th>
<th>Weighting</th>
</tr>
</thead>
<tbody>
<tr>
<td>Challenges or barriers - what obstacles, whether physical, natural, social, or a combination thereof, was faced and addressed by the nominated effort? What is the extent of these challenges and what steps were undertaken to meet the difficult circumstances?</td>
<td>35%</td>
</tr>
<tr>
<td>Available resources - what resources were available and how were these resources (financial, personnel, consultants etc.) managed, leveraged and deployed?</td>
<td>35%</td>
</tr>
</tbody>
</table>
• Progress and positive effects - what are the lasting outcomes the effort has had or is likely to have on planning in the community and importantly building resilience within the community? Has the effort removed or mitigated the barriers and obstacles? How has or will the effort shape the future in the community or locale? What influence has the nominated effort had on community leaders and their views about the value and effectiveness of planning?

NOTE

This Award category is not intended to recognise planning initiatives, efforts and outcomes that are deemed to have ‘circumvented’ the process, rather that the nominee has worked with the various partners in a complex or constrained setting to achieve mutually beneficial and positive outcomes.
The Great Place Award

OBJECTIVE

This Award recognises a great place, street or neighbourhood in Victoria.

Great places have a true sense of place, cultural and historical interest, community involvement and a vision for tomorrow.

A Great place is one that attracts people, inspires people and motivates people. It has a great atmosphere. It’s a place that people are proud of and bring their international visitors to. It sparks an individual sense of pride and contributes to the overall community wellbeing. It brings people together whether to eat, drink, sleep, play or work.

A Great Place might be a single building, a precinct, a neighbourhood.

PLACE

A public space may be a gathering spot or part of a neighbourhood, downtown, special district, waterfront or other area within the public realm that helps promote social interaction and a sense of community. Possible examples may include such spaces as plazas, town squares, parks, marketplaces, public commons and malls, public greens, piers, special areas within convention centres or grounds, sites within public buildings, lobbies, concourses, or public spaces within private buildings.

Characteristics of a great place can include:

- Promotes human contact and social activities;
- Is safe, welcoming, and accommodating for all users;
- Has design and architectural features that are visually interesting;
- Promotes community involvement;
- Reflects the local culture or history;
- Relates well to bordering uses;
- Is well maintained;
- Has a unique or special character.

STREET

A street comprises the entire three-dimensional visual corridor, including the public realm and how it relates to the adjacent land uses. Submissions should document the street’s character across this realm. Streets of different types are eligible, ranging from pedestrian realms through arterial roadways, but each should have a definable beginning and end. Special emphasis is placed on streets that are complete, that is, streets that service and take into account all users — not just motor vehicles.
Characteristics of a great street can include:

- Provides orientation to its users, and connects well to the larger pattern of ways;
- Balances the competing needs of the street — driving, transit, walking, cycling, servicing, parking, drop-offs, etc;
- Fits the topography and capitalises on natural features;
- Is lined with a variety of interesting activities and uses that create a varied streetscape;
- Has urban design or architectural features that are exemplary in design;
- Relates well to its bordering uses — allows for continuous activity, doesn’t displace pedestrians to provide access to bordering uses;
- Encourages human contact and social activities;
- Employs hardscape and/or landscape to great effect;
- Promotes safety of pedestrians and vehicles and promotes use over the 24-hour day;
- Promotes sustainability through minimising runoff, reusing water, ensuring groundwater quality, minimizing heat islands, and responding to climatic demands;
- Is well maintained, and capable of being maintained without excessive costs;
- Has a memorable character.

**NEIGHBOURHOOD**

A neighbourhood can be based on a specific plan or the result of a more organic process. Neighbourhoods of different kinds are eligible — downtown, urban, suburban, exurban, town, small village — but should have a definable sense of boundary.

Characteristics of a great neighbourhood can include:

- Has a variety of functional attributes that contribute to a resident’s day-to-day living (i.e. residential, commercial, or mixed-uses);
- Accommodates multi-modal transportation (i.e. pedestrians, cyclists, and drivers);
- Has design and architectural features that are visually interesting;
- Encourages human contact and social activities;
- Promotes community involvement and maintains a secure environment;
- Promotes sustainability and responds to climatic demands;
- Has a memorable character.
AWARD CATEGORIES - GENERAL

ELIGIBILITY
- A member of the public;
- An individual or organisation engaged in planning practice;
- May be self-nominated, nominated by an employer/client or by a PIA member;
- Projects in rural, peri-urban and regional areas, in addition to urban areas, are encouraged to nominate.

SELECTION CRITERIA
Evaluation will be based on:

- Quality of Design – Describe the place and its surroundings, the planning and design process and the outcome.
  
- Discuss any research or evidence that demonstrates the place is important to the community or its users, or that the project has broadened or strengthened the identity of the place.

- What research and/or design process was used that gave voice to the community or people that use the place?

- Discuss how well the place meets the identified (or other) characteristics of a great place, street or neighbourhood identified under the objectives noted above.

- What research was useful in creating the project/place, would be pertinent in evaluating it, or would help make future plans of a similar nature even more effective?

WEIGHTING

<table>
<thead>
<tr>
<th>Criteria</th>
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<tr>
<td>Quality of Design – Describe the place and its surroundings, the planning and design process and the outcome.</td>
<td>15%</td>
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NOTE
There is no entry fee for this category
Planner of the Year / Minister’s Award

OBJECTIVE

This Award recognises a planner who provides visionary leadership.

It is awarded for clear and focused leadership, outstanding quality of work, effort and/or achievement by a planner. The winner’s work will be inspirational; a planner’s view of the future.

ELIGIBILITY

- Division level entrants may be self-nominated, nominated by their employer or a member of PIA.
- Entrants must be current members of PIA

SELECTION CRITERIA

Evaluation will be based on:

- Inspirational work that demonstrates outstanding leadership in planning; and/or
- Demonstrated excellence in the professional workplace (e.g. innovation, superior communication skills or other problem solving techniques); and/or
- An activity or project that furthers the practice of planning or improves planning processes; and/or
- An activity or project that raises or enhances the profile of planning.

NOTE

- No nomination fee is required for this category
- Evaluation will be based on the level of achievement. The achievement must be directly attributable to the nominee and be able to be singled out or distinguished from the work of other people.
Outstanding Secondary Student Project – Stapley Medal

OBJECTIVE

This Award recognises outstanding planning work by a secondary student.

It is awarded for a substantial project, report, book, thesis, article or piece of research which makes a significant contribution to planning and development outcomes.

Nominations can address any of the planning interests such as urban and regional planning, social planning, environmental planning, transport planning, urban design, economic development planning and planning law.

ELIGIBILITY

- An individual or group of secondary students engaged in a planning related project.
- May be self-nominated or nominated by a school
- Must be a secondary student.
- Must be a piece of work completed during studies.

SELECTION CRITERIA

Evaluation will be based on:

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<td>Discuss the project methodology – convey how the work is based on sound and plausible research, analysis and evidence basis.</td>
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<tr>
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</tr>
<tr>
<td>Quality: Excellence of thought, analysis, writing, graphics, and character of presentation</td>
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</table>

NOTE

There is no entry fee for this category
Outstanding Tertiary Student Project – Borrie Prize

OBJECTIVE

This Award recognises outstanding planning work by a university student.

It is awarded for a substantial project, report, book, thesis, article or piece of research which makes a significant contribution to planning and development outcomes.

Nominations can address any of the planning interests such as urban and regional planning, social planning, environmental planning, transport planning, urban design, economic development planning and planning law.

ELIGIBILITY

• An individual or group of tertiary students engaged in a planning related project.
• May be self-nominated or nominated by a university, employer or PIA full member.
• Must be a university student.
• Must be a piece of work completed during studies.

SELECTION CRITERIA

Evaluation will be based on:

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The following Award categories are awarded at Division level in Victoria only and do not form part of the national judging for the Awards for Planning Excellence Program.
President’s Award for Service to the Institute

OBJECTIVE
This Award recognises the most outstanding contribution to issues relating to urban and or regional planning in Victoria.

ELIGIBILITY
Nominations are not sought for this category. The President’s Award for Service to the Institute is judged by the Victorian President and eligibility is at the discretion of the President. The Judging Convenor may be consulted in the determination of this Award.

SELECTION CRITERIA
Significant project, process, system or person which / who makes an outstanding contribution to planning generally and which may be selected from all category winners.
Workplace Award – Government Planner

**OBJECTIVE**

This Award recognises excellence by a person or team in local or state government planning.

**ELIGIBILITY**

- Nominees employed by the government at the time of nomination in the field of strategic or statutory planning, transport, economic, heritage, social or environmental planning or urban design.
- May be self-nominated, nominated by an employer/client or by a PIA corporate member. Significant project, process, system or person which/who makes an outstanding contribution to planning generally and which may be selected from all category winners.

**SELECTION CRITERIA**

Attributes to be considered include:

- Provides high quality services and best practice.
- Displays a commitment to staff development and training including support for young planners.
- Demonstrated initiatives in planning services and business operation.
- Initiatives undertaken in the previous year to improve and develop the organisation.
Workplace Award – Consultant Planner

**OBJECTIVE**

This Award recognises a planning consultant or team who most reflects the principles of business acumen, professionalism, staff development and training and excellence in contemporary practice and procedures.

**ELIGIBILITY**

Entrants may be self-nominated or nominated by an employer/client or a PIA member. All nominations must be acknowledged by all participating partners (and signatures will be required on the entry form).

**SELECTION CRITERIA**

Attributes to be considered include:

- Adherence to the PIA code of conduct.
- Providing high quality consulting services and best practice.
- Commitment to staff development and training including support for young planners.
- Demonstrated initiatives in planning services and business operation.
- Initiatives undertaken in the previous year to improve and develop the organisation.
Compulsory Materials

Written

Four hard copies and one electronic (USB or CD) copy of each entry submission are required for the purposes of judging.

All entries must be accompanied by written support material, including:

- A summary of the project maximum of 5 x A4 pages (2500 words) in 12-point font outlining the key issues and ideas addressed in the project and the key contribution the project makes to planning practice and learning for the planning profession
- An abstract no more than 250 words;
- Proof of nomination being made with full consent of client or initiating body, and all entities involved in the project (i.e. letter/email).

Images

A minimum of three (3) and a maximum of seven (7) images of the project are required on CD or USB which must be clearly labelled.

The basic minimum requirements for the electronic images:

- File type: Preferred JPEG
- Resolution: 300 pixels per inch;
- Dimensions: 1920 x 1080 JPEG files or higher sizes are required.
Conditions of Entry

PIA reserves the right to retain all entries and their images and to publish (hard copy and online) the information submitted. Entries will not be returned to applicants, unless requested upon nominating. PIA reserves the right to exhibit or publish any or all of the entries. By entering the Awards, the applicants/owners give permission to PIA to publish exhibit and promote the content of the submission.

Entries will be excluded:

- If incomplete, such that they do not contain all the information and images in the form required.
- If received after the closing date.
- If it does not fulfil the binding clauses laid down in these conditions of entry. The judges have the option to move an entry into a category that they believe best suits the entry and improve the chances of selection for an award. Entrants will be notified of any such changes.
Where to send your Submission

Submissions, for Victoria can be submitted the following ways:

Post or Courier

Liz Johnstone
Executive Officer
Planning Institute of Australia
Suite 56, Level 4, 12 Collins Street
Melbourne Vic 3000

Due Date

Entries must be received by 4.30pm, 18 August 2014. Late entries will not be accepted.
PIA accepts no responsibility for delays in the postal service, or any costs associated with delivery.

PIA Contact Information

Victoria
Suite 56, Level 4, 12 Collins Street
Melbourne Vic 3000
Tel 03 9654 3777
www.planning.org.au
vic@planning.org.au